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REPORT OF THE INDUSTRIAL DEVELOPMENT BOARD ON THE WORK OF ITS TWENTY-NINTH SESSION

(9-11 November 2004)

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For reasons of economy, this document has been printed in a limited number. Delegates are kindly requested to bring their copies of documents to meetings.

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Introduction

1. The report of the Industrial Development Board on the work of its twenty-ninth session is presented to the General Conference in accordance with Article 9.4 (c) of the Constitution. The summary records of the Board (IDB.29/SR.1-5), where the details of the proceedings are contained, form an integral part of the present report.

2. The following decisions of the Board, reproduced in annex I, are related to the work of the General Conference at its eleventh session:

IDB.29/Dec.4 Funding options for security enhancements

I. ORGANIZATIONAL AND PROCEDURAL MATTERS

3. The twenty-ninth session of the Board was held at UNIDO Headquarters, Vienna International Centre, from 9 to 11 November 2004 (five plenary meetings—see IDB.29/SR.1-5).

Participation

4. All 53 members of the Board were represented at the session: Algeria, Austria, Belgium, Bolivia, Brazil, Chile, China, Colombia, Côte d'Ivoire, Cuba, Denmark, Ecuador, Egypt, France, Germany, Ghana, Greece, Hungary, India, Indonesia, Iran (Islamic Republic of), Italy, Japan, Jordan, Kenya, Lesotho, Luxembourg, Mexico, Morocco, Netherlands, Nigeria, Norway, Pakistan, Philippines, Poland, Republic of Korea, Russian Federation, Saudi Arabia, Senegal, Slovakia, South Africa, Spain, Sudan, Switzerland, Syrian Arab Republic, Thailand, Tunisia, Turkey, Ukraine, United Kingdom of Great Britain and Northern Ireland, Uruguay, Venezuela, Zimbabwe.

5. The following 48 Member States of UNIDO also participated in the session: Afghanistan, Albania, Angola, Argentina, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Burkina Faso, Cape Verde, Congo, Costa Rica, Croatia, Cyprus, Czech Republic, Democratic People's Republic of Korea, Ethiopia, Finland, Guatemala, Iraq, Ireland, Lebanon, Libyan Arab Jamahiriya, Madagascar, Malaysia, Malta, Mongolia, Namibia, New Zealand, Nicaragua, Oman, Panama, Paraguay, Peru, Portugal, Republic of Moldova, Romania, Serbia and Montenegro, Sierra Leone, Slovenia, Sri Lanka, Sweden, The former Yugoslav Republic of Macedonia, Uganda, United Arab Emirates, Viet Nam, Yemen, Zambia.

6. The Holy See participated as observer.

7. Palestine participated as observer.

8. The Sovereign Military Order of Malta participated as observer.

9. The following United Nations specialized agencies were represented: Food and Agricultural Organization of the United Nations, International Atomic Energy Agency, World Trade Organization.

10. The following other intergovernmental organizations were represented: African Union, Arab Industrial Development and Mining Organization, European Commission, International Centre for Genetic Engineering and Biotechnology, International Institute of Refrigeration, League of Arab States, Organization of the Islamic Conference, Organization of the Petroleum Exporting Countries.

11. The following non-governmental organizations were represented: AIESEC International, Association of Former United Nations Industrial and Development Experts, Austrian Senior Experts Pool, Austro-Arab Chamber of Commerce, Institut Supérieur de Gestion, International Alliance of Women, International Association ZNANIE, International Congress of Industrialists and Entrepreneurs, International Energy Foundation, International Federation of Business and Professional Women, International Organization for Standardization, Mountain Unlimited, Soroptimist International, World Association for Small and Medium Enterprises.

Opening of the session

12. The twenty-ninth session of the Board was declared open by its President, Mr. O. Zniber (Morocco).

Officers of the session

13. The officers of the twenty-ninth session were those elected at the commencement of the first regular session in 2004: Mr. O. Zniber (Morocco) as President, and Mr. T. Stelzer (Austria) as Vice-President. Vice-Presidents Mr. M. Kalinin (Russian Federation) and Mr. S. Ariyaprachya (Thailand), and the Rapporteur, Mr. G. Alvarez Goyoaga (Uruguay), who were unable to attend the session, were succeeded in those functions by Mr. V. Zagrekov (Russian Federation), Mr. S. Charanasomboon (Thailand) and Ms. M.F.N. Ortigão (Brazil) respectively.

Agenda of the session

14. The Board adopted the following agenda:

1. Adoption of the agenda.
2. Report of the Programme and Budget Committee:
 - (a) Report of the External Auditor, financial performance report and programme performance report for the biennium 2002-2003;
 - (b) Special accounts arising from decision GC.9/Dec.14;
 - (c) Transition to a single-currency system;
 - (d) Financial situation of UNIDO;
 - (e) Security enhancements and proposed new conference facilities;
 - (f) Mobilization of financial resources;
 - (g) Medium-term programme framework, 2006-2009.
3. Implementation of the medium-term programme framework, 2004-2007, including:
 - (a) South-South cooperation;
 - (b) UNIDO activities in countries emerging from crisis situations;
 - (c) Decentralization;
 - (d) Application of the Strategic Guidelines "Towards improved UNIDO programme delivery";
 - (e) UNIDO follow-up to the Global Biotechnology Forum.
4. Status of work of the informal consultative groups.
5. Activities of the Evaluation Group.
6. Personnel matters.
7. International Centre for Science and High Technology.
8. Date, place and preparation of the eleventh session of the General Conference.
9. Provisional agenda and date of the thirtieth session.
10. Adoption of the report.

15. During the adoption of the agenda, the Board agreed not to take up consideration of agenda item 7, International Centre for Science and High Technology, in plenary, but only to take note of the entry contained in the annotated agenda (IDB.29/SR.1, paras. 2 and 3).

16. The Board adopted a proposal by the President to ensure the maximum utilization of available conference-servicing resources (see annex I, decision IDB.29/Dec.1, IDB.29/SR.1, paras. 65 and 66).

17. The Board decided to set up informal, in-session consultations with the aim of facilitating the drafting of decisions and entrusted Vice-President Mr. T. Stelzer (Austria) to chair those consultations (see IDB.29/SR.2, paras. 1 and 3).

II. IMPLEMENTATION OF THE MEDIUM-TERM PROGRAMME FRAMEWORK, 2004-2007 (item 3)

18. Under item 3, the Board decided to discuss simultaneously sub-items (a) to (e). The debate on those items is reflected in summary record IDB.29/SR.1, paragraphs 7 to 77, summary record IDB.29/SR.2, paragraphs 10 to 106 and summary record IDB.29/SR.3, paragraphs 1 to 103. The Board had before it a report by the Director-General on the implementation of the medium-term programme framework, 2004-2007 (IDB.29/12), a note by the Secretariat on the status of the integrated programmes and country service frameworks (IDB.29/CRP.8) and the documents mentioned under A to E below.

A. South-South cooperation

19. Under item 3 (a), the Board had before it a progress report by the Director-General on South-South cooperation (IDB.29/13) and information in the *Annual Report of UNIDO 2003* on South-South cooperation (IDB.28/2, chap. IV. G). At the proposal of the President, the Board took note of the documentation provided.

B. UNIDO activities in countries emerging from crisis situations

20. Under item 3 (b), the Board had before it a report by the Director-General on UNIDO activities in countries emerging from crisis situations (IDB.29/11) and a note by the Secretariat entitled "Strategy paper on post-crisis industrial rehabilitation and reconstruction" (IDB.29/CRP.6), as well as a note by the Secretariat on status of activities as of October 2004 (IDB.29/CRP.7). At the proposal of the President, the Board took note of the documentation provided.

C. Decentralization

21. Under item 3 (c), the Board had before it a recommendation of the informal advisory group on decentralization on the draft Cooperation Agreement with the United Nations Development Programme (IDB.29/9), a report by the Director-General on the strategic alliance with the United Nations Development Programme (IDB.29/17) and a report by the Director-General on the strategic alliance with the United Nations Development Programme—implementation plan (IDB.29/CRP.4). At the proposal of the President, the Board took note of the documentation provided.

D. Application of the Strategic Guidelines “Towards improved UNIDO programme delivery”

22. Under item 3 (d), the Board had before it a report by the Director-General on the implementation of the medium-term programme framework, 2004-2007 (IDB.29/12). At the proposal of the President, the Board took note of the documentation provided by the Director-General.

E. UNIDO follow-up to the Global Biotechnology Forum

23. Under item 3 (e), the Board had before it a note by the Secretariat on UNIDO follow-up to the Global Biotechnology Forum (IDB.29/18). At the proposal of the President, the Board took note of the documentation provided by the Secretariat.

III. REPORT OF THE PROGRAMME AND BUDGET COMMITTEE (item 2)

24. Under item 2, the Board decided to discuss simultaneously sub-items (a) to (g). The debate on those sub-items is reflected in summary record IDB.29/SR.4, paragraphs 1 to 50. The Board had before it the report of the Programme and Budget Committee on the work of its twentieth session (IDB.29/2) and the documents mentioned under A to G below.

A. Report of the External Auditor, financial performance report and programme performance report for the biennium 2002-2003

25. Under item 2 (a), the Board had before it the report of the External Auditor on the accounts of the United Nations Industrial Development Organization and of the Industrial Development Fund for the financial period 2002-2003 ended 31 December 2003 (IDB.29/3), the financial performance report for the biennium 2002-2003 submitted by the Director-General (IDB.29/5) and the programme performance

report for 2003 which is included in the Annual Report of UNIDO 2003 (IDB.28/2 and Add.1). The Board considered a draft decision submitted by the President (IDB.29/L.2) and adopted decision IDB.29/Dec.2 (see annex I).

B. Special accounts arising from decision GC.9/Dec.14

26. Under item 2 (b), the Board had before it a report by the Director-General on the financial situation of UNIDO (IDB.29/8) and the report of the External Auditor on the accounts of the United Nations Industrial Development Organization and of the Industrial Development Fund for the financial period 2002-2003 ended 31 December 2003 (IDB.29/3, annex III and note 2 (g)). At the proposal of the President, the Board took note of the documentation provided.

C. Transition to a single-currency system

27. Under item 2 (c), the Board took note of the entry contained in the annotated agenda on this sub-item.

D. Financial situation of UNIDO

28. Under item 2 (d), the Board had before it a report by the Director-General on the financial situation of UNIDO (IDB.29/8) and updated information on the financial situation of UNIDO (IDB.29/CRP.3). The Board considered a draft decision submitted by the President (IDB.29/L.3) and adopted decision IDB.29/Dec.3 (see annex I).

E. Security enhancements and proposed new conference facilities

29. Under item 2 (e), the Board had before it three notes by the Secretariat: on security enhancements and proposed new conference facilities (IDB.29/7), on funding options for security enhancements (IDB.29/19) and on proposed new conference facilities (IDB.29/CRP.9). The Board considered a draft decision on security enhancements submitted by the President (IDB.29/L.7) and adopted decision IDB.29/Dec.4 (see annex I). The Board also considered a draft decision on proposed new conference facilities (IDB.29/L.10) and adopted decision IDB.29/Dec.5 (see annex I).

F. Mobilization of financial resources

30. Under item 2 (f), the Board had before it a report by the Director-General on mobilization of financial resources (IDB.29/4) and information in the *Annual Report of UNIDO 2003* on perspective four: consolidation of funding performance—funds mobilization (IDB.28/2, chap. VI). The Board

considered a draft decision submitted by the President (IDB.29/L.4) and adopted decision IDB.29/Dec.6 (see annex I).

G. Medium-term programme framework, 2006-2009

31. Under item 2 (g), the Board had before it proposals of the Director-General on the medium-term programme framework, 2006-2009 (IDB.29/6) and a note by the Director-General entitled “UNIDO strategic vision, 2005-2020—consolidating the gains of reform” (IDB.29/CRP.5). At the proposal of the President, the Board took note of the documentation provided by the Director-General.

IV. STATUS OF WORK OF THE INFORMAL CONSULTATIVE GROUPS (item 4); ACTIVITIES OF THE EVALUATION GROUP (item 5)

32. The Board decided to discuss simultaneously items 4 and 5. The debate on these items is reflected in summary record IDB.29/SR.4, paragraphs 51 to 76.

A. Status of work of the informal consultative groups

33. Under item 4, the Board had before it a note by the Secretariat on status of work of the informal consultative groups (IDB.29/10). At the proposal of the President, the Board took note of the documentation provided by the Secretariat.

B. Activities of the Evaluation Group

34. Under item 5, the Board had before it a report by the Secretariat on activities of the Evaluation Group (IDB.29/14). The Board considered a draft decision submitted by the President (IDB.29/L.9) and adopted decision IDB.29/Dec.7 (see annex I).

V. PERSONNEL MATTERS (item 6)

35. Under item 6, the Board had before it a report by the Director-General on personnel matters (IDB.29/15

and Corr.1) and a conference room paper entitled “List of staff of the UNIDO Secretariat” (IDB.29/CRP.10). The debate on this item is reflected in summary record IDB.29/SR.4, paragraphs 77 to 79 and summary record IDB.29/SR.5, paragraphs 2 and 3. The Board considered a draft decision submitted by the President (IDB.29/L.5) and adopted decision IDB.29/Dec.8 (see annex I).

VI. DATE, PLACE AND PREPARATION OF THE ELEVENTH SESSION OF THE GENERAL CONFERENCE (item 8)

36. Under item 8, the Board had before it a report by the Director-General on date, place and preparation of the eleventh session of the General Conference (IDB.29/16). The debate on this item is reflected in summary record IDB.29/SR.5, paragraphs 4 to 7. The Board considered a draft decision submitted by the President (IDB.29/L.6) and adopted decision IDB.29/Dec.9 (see annex I).

VII. PROVISIONAL AGENDA AND DATE OF THE THIRTIETH SESSION (item 9)

37. Under item 9, the Board had before it a note by the Director-General on provisional agenda and date of the thirtieth session (IDB.29/CRP.2). The debate on this item is reflected in summary record IDB.29/SR.5, paragraphs 8 and 9. The Board considered a draft decision submitted by the President (IDB.29/L.8) and adopted decision IDB.29/Dec.10 (see annex I).

VIII. ADOPTION OF THE REPORT (item 10)

38. Under item 10, the Board considered the draft report (IDB.29/L.1) and adopted it as a whole with the understanding that the Rapporteur would be entrusted with the task of finalizing the report (see summary record IDB.29/SR.5, paras. 44 to 46).

IX. CLOSURE OF THE SESSION

39. On 11 November 2004, at 1.13 p.m., the Board closed its twenty-ninth session (see IDB.29/SR.5, paras. 62 to 75).

Annex I

DECISIONS ADOPTED BY THE BOARD AT ITS TWENTY-NINTH SESSION

Decision No.	Title	Page
IDB.29/Dec.1	Utilization of available conference-servicing resources (IDB.29/SR.1, paras. 65 and 66)	8
IDB.29/Dec.2	Report of the External Auditor, financial performance report and programme performance report for the biennium 2002-2003 (IDB.29/SR.5, paras. 12 and 13)	8
IDB.29/Dec.3	Financial situation of UNIDO (IDB.29/SR.5, paras. 18 and 19)	8
IDB.29/Dec.4	Funding options for security enhancements (IDB.29/SR.5, paras. 20 and 21)	8
IDB.29/Dec.5	Proposed new conference facilities (IDB.29/SR.5, paras. 22 to 26)	9
IDB.29/Dec.6	Mobilization of financial resources (IDB.29/SR.5, paras. 27 and 28)	9
IDB.29/Dec.7	Activities of the Evaluation Group (IDB.29/SR.5, paras. 35 and 36)	9
IDB.29/Dec.8	Personnel matters (IDB.29/SR.5, paras. 38 and 39)	10
IDB.29/Dec.9	Date and place of the eleventh session of the General Conference (IDB.29/SR.5, paras. 40 and 41)	10
IDB.29/Dec.10	Provisional agenda and date of the thirtieth session (IDB.29/SR.5, paras. 42 and 43)	10

**IDB.29/Dec.1 UTILIZATION OF AVAILABLE
CONFERENCE-SERVICING
RESOURCES**

The Industrial Development Board, with the aim of utilizing the available conference-servicing resources to the maximum extent possible, decided to suspend with immediate effect rule 24 of its rules of procedure relating to the quorum, for the meetings of its twenty-ninth session only, provided no substantive decisions were taken at those meetings.

*1st plenary meeting
9 November 2004*

**IDB.29/Dec.2 REPORT OF THE EXTERNAL
AUDITOR, FINANCIAL
PERFORMANCE REPORT AND
PROGRAMME PERFORMANCE
REPORT FOR THE BIENNIUM
2002-2003**

The Industrial Development Board:

(a) Took note of the report of the External Auditor on the accounts of the United Nations Industrial Development Organization and of the Industrial Development Fund for the financial period 2002-2003 ended 31 December 2003 as contained in document IDB.29/3, as well as the financial performance report for the biennium 2002-2003 (IDB.29/5) and the *Annual Report of UNIDO 2003* (including programme performance report for 2003) (IDB.28/2);

(b) Recognized the important contribution of the External Auditor to the improvement of UNIDO's overall administrative and financial management and performance and took note of his recommendations in that regard;

(c) Expressed its gratitude to the External Auditor for his valuable report for the fiscal period 2002 2003;

(d) Requested the Director-General to implement the recommendations of the External Auditor fully and without delay and to report thereon to the Industrial Development Board at its thirtieth session.

*5th plenary meeting
11 November 2004*

**IDB.29/Dec.3 FINANCIAL SITUATION OF
UNIDO**

The Industrial Development Board:

(a) Took note of the information provided in document IDB.29/8;

(b) Urged those Member States and former Member States that had not yet paid their assessed contributions, including advances to the Working Capital Fund and prior years' arrears, to do so without delay;

(c) Requested the Director-General to pursue his efforts and contacts with Member States and former Member States to effect the collection of arrears.

*5th plenary meeting
11 November 2004*

**IDB.29/Dec.4 FUNDING OPTIONS FOR
SECURITY ENHANCEMENTS**

The Industrial Development Board:

(a) Took note of conclusion 2004/5 of the Programme and Budget Committee, together with the information provided in documents IDB.29/7 and IDB.29/19;

(b) Also took note of United Nations General Assembly resolution 58/295 on strengthening the security and safety of United Nations operations, staff and premises and of the financial requirements for the initial phase of security enhancements at the Vienna International Centre amounting to \$8.4 million, with a UNIDO share of \$1.38 million;

(c) Recognizing the urgency of implementing the security enhancements, authorized the Director-General to enter into obligations for UNIDO's share for the purposes of and up to the amount necessitated by General Assembly resolution 58/295;

(d) Requested the Director-General to temporarily withdraw the necessary amount from the Working Capital Fund;

(e) Recommended that the General Conference at its next regular session consider and approve the financing of UNIDO's share of the costs for the initial phase of the security enhancements as an exceptional case through supplementary appropriations for the biennium 2004-2005, based on the UNIDO scale of assessment for 2004;

(f) Noted that the approved supplementary estimates would be communicated to the Member States in the assessment letters, which should include regular assessments for 2006, the amount of unencumbered balances of appropriations, where due, and any other adjustments;

(g) Urged the Member States to meet their financial obligations in time in order to replenish the Working Capital Fund so as to minimize the amount and duration of the shortfall;

(h) Requested the Director-General to report on the progress made with regard to the implementation of the security enhancements to the thirtieth session of the Board;

(i) Urged the Director-General to inform Member States as early as possible, prior to the consideration by the United Nations General Assembly, of any future financial burden with regard to security enhancement measures in the Vienna International Centre.

*5th plenary meeting
11 November 2004*

IDB.29/Dec.5 PROPOSED NEW CONFERENCE FACILITIES

The Industrial Development Board:

(a) Took note of the information concerning the proposed new conference facilities provided in document IDB.29/7 and of subsequent developments as reported in the briefing on 5 November 2004 and in document IDB.29/CRP.9;

(b) Also took note of the intention of the Secretariat that the new conference facilities would be used primarily for the General Conference and hence the provisions of financial regulation 3.12 (a) applied;

(c) Authorized the Director-General to issue a formal notification to the parties involved in the Memorandum of Understanding before 31 December 2004 to enable the Memorandum of Understanding to take effect;

(d) Also requested the Director-General to keep the Board informed of progress made in that regard.

*5th plenary meeting
11 November 2004*

IDB.29/Dec.6 MOBILIZATION OF FINANCIAL RESOURCES

The Industrial Development Board:

(a) Took note of the information contained in document IDB.29/4;

(b) Decided to delegate to the Director-General the authority to approve projects for financing under the Industrial Development Fund in 2005 and 2006 in accordance with the priorities defined in the medium-term programme framework, 2004-2006 (GC.10/14);

(c) Encouraged Member States and other donors to increase their voluntary contributions to UNIDO;

(d) Also encouraged all donors to consider contributing programmable funds, specifically to enable UNIDO to implement the integrated programmes in a coordinated manner and achieve the synergy and increased impact envisaged in the integrated programme concept;

(e) Encouraged the Secretariat and the Member States to work closely together on selected priority themes, with a view to promoting and mobilizing funding for the implementation of those important activities in response to international development priorities.

*5th plenary meeting
11 November 2004*

IDB.29/Dec.7 ACTIVITIES OF THE EVALUATION GROUP

The Industrial Development Board:

(a) Noted with appreciation the report on the activities of the Evaluation Group in the period 2003 to mid-2004 (document IDB.29/14);

(b) Noted in particular the recommendations of the said report related to the need to enhance programme relevance and focus, ensure greater integration into United Nations-wide assistance frameworks, strengthen upstream analytical activities, and support institutional capacity-building;

(c) Recognized the importance of an efficient and comprehensive evaluation and monitoring system, aligned with international policies, standards and practices, for measuring the impact of UNIDO's work at the field level;

(d) Further recognized the importance of integrating evaluation and monitoring into a wider results-based management system so that analysis of programme performance would provide relevant input to future plans and resource allocation;

(e) Emphasized the importance of continuous improvements in programme performance through the application of lessons learned and the effective use of evaluation findings;

(f) Urged the Secretariat to introduce the principles of results-based management in all technical cooperation activities by incorporating defined quantitative and qualitative indicators in all programme documents which, inter alia, would ensure coherence with the Millennium Development Goal-related targets at the country level;

(g) Affirmed the importance of Member States' receiving objective and credible feedback on the performance of UNIDO country-level programmes based

on the findings and lessons learned from independent evaluations;

(h) Requested the Secretariat to report on evaluation activities to the Board on a biannual basis.

*5th plenary meeting
11 November 2004*

IDB.29/Dec.8 PERSONNEL MATTERS

The Industrial Development Board:

(a) Took note of the information contained in document IDB.29/15;

(b) Noted the amendments to appendices A, C and G to the staff rules;

(c) Urged the Secretariat to pursue its efforts to further improve the balance of gender and geographical representation of UNIDO Professional-level staff both at Headquarters and the field offices;

(d) In accordance with General Conference decision GC.10/Dec.20, paragraph (c), elected the following members and alternate members of the UNIDO Staff Pension Committee for the remainder of the biennium 2004-2005:

Members: Mrs. Vesna Vukovic (Croatia)
Mr. Tanmaya Lal (India)

Alternate members: Mr. Sergio Olmos (Bolivia)
Mr. David Best (Switzerland)

*5th plenary meeting
11 November 2004*

IDB.29/Dec.9 DATE AND PLACE OF THE ELEVENTH SESSION OF THE GENERAL CONFERENCE

The Industrial Development Board decided to hold the eleventh session of the General Conference at the Austria Center Vienna from 28 November to 2 December 2005.

*5th plenary meeting
11 November 2004*

IDB.29/Dec.10 PROVISIONAL AGENDA AND DATE OF THE THIRTIETH SESSION

The Industrial Development Board:

(a) Took note of the information contained in document IDB.29/CRP.2;

(b) Decided to approve the following provisional agenda for its thirtieth session:

1. Election of officers.
2. Adoption of the agenda.
3. Annual report of the Director-General for 2004.
4. Report of the Programme and Budget Committee:
 - (a) Interim report of the External Auditor, financial performance report and programme performance report for the biennium 2004-2005;
 - (b) Financial situation of UNIDO;
 - (c) Scale of assessments for apportionment of the regular budget expenses for the biennium 2006-2007;
 - (d) Working Capital Fund for the biennium 2006-2007;
 - (e) Appointment of an External Auditor;
 - (f) Security enhancements and proposed new conference facilities;
 - (g) Mobilization of financial resources.
5. Programme and budgets, 2006-2007.
6. Implementation of medium-term programme framework, 2004-2007.
7. Implementation of the recommendations of the External Auditor.
8. Implementation of the Cooperation Agreement with the United Nations Development Programme.
9. Medium-term programme framework, 2006-2009.
10. UNIDO strategic long-term vision.
11. Activities of the Joint Inspection Unit.
12. Personnel matters.
13. Matters related to intergovernmental, non-governmental, governmental and other organizations.

14. Recommendation of a candidate for the post of Director-General.
15. Preparations for the eleventh session of the General Conference.
16. Provisional agenda and date of the thirty-first session.
17. Adoption of the report.
 - (c) Decided to hold its thirtieth session from 20 to 23 June 2005.

*5th plenary meeting
11 November 2004*

Annex II**DOCUMENTS SUBMITTED TO THE BOARD AT ITS TWENTY-NINTH SESSION**

Symbol	Agenda item	Title
IDB.29/1	1	Provisional agenda
IDB.29/1/Add.1	1	Annotated provisional agenda
IDB.29/2	2	Report of the Programme and Budget Committee on the work of its twentieth session
IDB.29/3 PBC.20/3	2 (a)	Report of the External Auditor, financial performance report and programme performance report for the biennium 2002-2003. Report of the External Auditor on the accounts of the United Nations Industrial Development Organization and of the Industrial Development Fund for the financial period 2002-2003 ended 31 December 2003
IDB.29/4 PBC.20/4	2 (f)	Mobilization of financial resources. Report by the Director-General
IDB.29/5 PBC.20/5	2 (a)	Report of the External Auditor, financial performance report and programme performance report for the biennium 2002-2003. Submitted by the Director-General.
IDB.29/6 PBC.20/6	2 (g)	Medium-term programme framework, 2006-2009. Proposals of the Director-General
IDB.29/7 PBC.20/7	2 (e)	Security enhancements and proposed new conference facilities. Note by the Secretariat
IDB.29/8 PBC.20/8	2 (d)	Financial situation of UNIDO. Report by the Director-General
IDB.29/9 PBC.20/9	3 (c)	Draft cooperation agreement with the United Nations Development Programme. Recommendation of the informal advisory group on decentralization
IDB.29/10	4	Status of work of the informal consultative groups. Note by the Secretariat
IDB.29/11	3 (b)	UNIDO activities in countries emerging from crisis situations. Report by the Director-General
IDB.29/12	3 and 3 (d)	Implementation of the medium-term programme framework, 2004-2007. Report by the Director-General
IDB.29/13	3 (a)	South-South cooperation. Progress report by the Secretariat
IDB.29/14	5	Activities of the Evaluation Group. Report by the Secretariat
IDB.29/15 and Corr.1	6	Personnel matters. Report by the Director-General
IDB.29/16	8	Date, place and preparation of the eleventh session of the General Conference. Report by the Director-General
IDB.29/17	3 (c)	Decentralization. Strategic alliance with the United Nations Development Programme. Report by the Director-General
IDB.29/18	3 (e)	UNIDO follow-up to the Global Biotechnology Forum. Note by the Secretariat
IDB.29/19	2 (e)	Security enhancements and proposed new conference facilities. Funding options for security enhancements. Note by the Secretariat

Symbol	Agenda item	Title
Conference room papers		
IDB.29/CRP.1	1	Adoption of the agenda. List of documents
IDB.29/CRP.2	9	Provisional agenda and date of the twenty-ninth session. Note by the Director-General
IDB.29/CRP.3	2 (d)	Financial situation of UNIDO. Note by the Secretariat
IDB.29/CRP.4	3 (c)	Decentralization. Strategic alliance with the United Nations Development Programme—Implementation plan. Report by the Director-General
IDB.29/CRP.5	2 (g)	Medium-term programme framework, 2006-2009. UNIDO strategic vision, 2005-2020—Consolidating the gains of reform. Note by the Director-General
IDB.29/CRP.6	3 (b)	UNIDO activities in countries emerging from crisis situations. Strategy paper on post-crisis industrial rehabilitation and reconstruction. Note by the Secretariat
IDB.29/CRP.7	3 (b)	UNIDO activities in countries emerging from crisis situations. Status of activities as of October 2004. Note by the Secretariat
IDB.29/CRP.8	3	Implementation of the medium-term programme framework 2004-2007. Status of the integrated programmes and country service frameworks. Note by the Secretariat
IDB.29/CRP.9	2 (e)	Security enhancements and proposed new conference facilities. Proposed new conference facilities. Note by the Secretariat
IDB.29/CRP.10	6	Personnel matters. List of staff of the UNIDO Secretariat
IDB.29/CRP.11	-	List of participants