



United Nations Industrial Development Organization

Distr.: General
11 October 2007

Original: English

General Conference

Twelfth session

Vienna, 3-7 December 2007

Item 3 of the provisional agenda

Adoption of the agenda

Annotated provisional agenda

Item 1. Opening of the session

In accordance with rule 34 of the rules of procedure of the General Conference, the President of the eleventh session, or, in his absence, the head of the delegation from which the President of that session was elected (Czech Republic), will open the twelfth session of the General Conference.

Item 2. Election of officers¹

At each regular session the Conference shall, with due regard for equitable geographical representation, elect, from among the representatives of Members, the following officers: a President and nine Vice-Presidents, as well as a Chairman for each Main Committee (rule 35). The officers elected shall constitute the General Committee.

¹ To ensure equitable geographical distribution in the election of officers and the elections to organs, account has to be taken of the latest lists of States to be included in Annex I to the Constitution. The list, as of the date of preparation of the present document, is the same as that included in document GC.12/5. Before proceeding to the elections, as explained in paragraph 2 of that document, the General Conference will have to decide in which of the lists of States (A, B, C or D) three Member States are to be included.

For reasons of economy, this document has been printed in a limited number. Delegates are kindly requested to bring their copies of documents to meetings.



Election of the President

In accordance with rule 35 and appendix A of the rules of procedure, the President of the twelfth session should be elected from the African States in List A of Annex I to the Constitution.

Election of other officers

The nine Vice-Presidents shall be elected so as to ensure the representative character of the General Committee (rule 35.3). Should the Conference decide to establish Main Committees (see item 4 below), the Conference shall also elect a Chairman for each Main Committee.

Item 3. Adoption of the agenda

In accordance with Article 9.4 (g) of the Constitution, the Industrial Development Board at its thirty-third session adopted the provisional agenda for the twelfth session of the General Conference, as reflected in decision IDB.33/Dec.11. The provisional agenda to be submitted to the Conference for approval is contained in document GC.12/1.

Item 4. Organization of work

In accordance with rule 40, the officers elected shall constitute the General Committee. The General Committee shall propose to the Conference the establishment of Main Committees and of any other sessional bodies of the Conference. It shall propose to the Conference the allocation of items between the plenary, the Main Committees and any other sessional bodies (rule 42). In the past, at each regular session the Conference established a Main Committee to which all the substantive items of the agenda were referred for a more focused debate aimed at the preparation of consensus draft decisions and resolutions for submission to the plenary. The Industrial Development Board, in decision IDB.33/Dec.11, paragraph (d), recommended to the Conference that substantive items of the provisional agenda be allocated to a Main Committee.

Furthermore, in accordance with decision IDB.33/Dec.11, the President of the thirty-third session of the Industrial Development Board will conduct informal consultations for the preparation of the twelfth session of the Conference. The outcome of these consultations will be brought to the attention of the Conference.

When considering the organization of work, it should be kept in mind that the budget for the Conference in the programme and budgets of UNIDO, 2006-2007, provides only for a total of five working days, comprising plenary, Main Committee and geographical group meetings. Moreover, in its decision on preparations for the General Conference (IDB.33/Dec.11) the Board agreed to hold a forum on industrial development issues within the framework of the Conference (item 9 of the provisional agenda). The draft tentative schedule for the twelfth session of the Conference is shown in the annex to the present document.

The Conference will have before it:

- List of States included in Annex I to the Constitution of UNIDO (GC.12/5)
- Report of the informal consultations of Permanent Missions in Vienna for the preparation of the General Conference. Submitted by the Acting President of the thirty-third session of the Industrial Development Board, Mr. L. A. Padilla Menéndez (Guatemala) (GC.12/CRP.3)

Item 5. Credentials of representatives to the Conference

As stipulated in Article 8.1 of the Constitution of UNIDO, the Conference shall consist of representatives of all Members of the Organization. Membership in the Organization is defined in Article 3 of the Constitution. In accordance with rule 27 of the rules of procedure of the Conference, the credentials of representatives and the names and titles of the other persons constituting the Member's delegation shall be submitted to the Director-General if possible not less than one week before the opening of the session which the delegation will attend. Any later change in the composition of the delegation shall also be submitted to the Director-General. The credentials of representatives shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs of the Member concerned. A Permanent Representative to the Organization does not require special credentials if his/her letter of accreditation to the Organization specifies that he/she is authorized to represent his/her Government at sessions of the Conference, it being understood that this does not preclude that Government from accrediting another person as its representative by means of special credentials.

A Credentials Committee of nine members shall be appointed at the beginning of the Conference on the proposal of the President. Its composition shall be based on that of the Credentials Committee of the United Nations General Assembly at its sixty-second session, which is as follows: Angola, Chile, China, Namibia, Russian Federation, Singapore, Suriname, Switzerland and the United States of America. The Committee shall examine the credentials of representatives and report without delay to the Conference, which shall decide any question arising (rule 28).

Item 6. Elections to organs²

(a) Industrial Development Board

In accordance with Article 9.1 of the Constitution, the Industrial Development Board shall consist of 53 Members of the Organization elected by the Conference, which shall give due regard to the principle of equitable geographical distribution. In electing the members of the Board, the Conference shall observe the following distribution of seats: 33 members of the Board shall be elected from the States listed in Lists A and C, 15 from the States listed in List B, and 5 from the States listed in List D of Annex I to the Constitution.

In accordance with Article 9.2 of the Constitution, "members of the Board shall hold office from the close of the regular session of the Conference at which

² See footnote 1 above.

they were elected until the close of the regular session of the Conference four years thereafter. Members of the Board may be re-elected.”

At present the Board is composed of the following States: Afghanistan,** Algeria,** Austria,** Belgium,* Bolivia,** Brazil,* Burkina Faso,** Chile,* China,* Colombia,* Côte d’Ivoire,** Cuba,** Czech Republic,** Egypt,** Ethiopia,** France,* Germany,* Ghana,* Greece,** Guatemala,** India,** Indonesia,* Iran (Islamic Republic of),** Ireland,** Italy,* Japan,* Kenya,** Luxembourg,** Mexico,* Morocco,* Netherlands,* Nigeria,** Norway,* Pakistan*, Paraguay,** Poland,* Republic of Korea,* Russian Federation,** Saudi Arabia,** Senegal,* Slovakia,* South Africa,* Spain,** Sri Lanka,** Switzerland,** Syrian Arab Republic,* Thailand,** Tunisia,* Turkey,** Ukraine,* United Kingdom of Great Britain and Northern Ireland,* Uruguay,** Zimbabwe.*

(b) Programme and Budget Committee

In accordance with Article 10.1 of the Constitution, the Programme and Budget Committee shall consist of 27 Members of the Organization elected by the Conference, which shall give due regard to the principle of equitable geographical distribution. In electing the members of the Committee, the Conference shall observe the following distribution of seats: 15 members of the Committee shall be elected from the States listed in Lists A and C, 9 from the States listed in List B and 3 from the States listed in List D of Annex I to the Constitution.

In accordance with Article 10.2, “members of the Committee shall hold office from the close of the regular session of the Conference at which they were elected until the close of the regular session of the Conference two years thereafter. Members of the Committee may be re-elected.”

At its eleventh session, the Conference elected the following States to hold office until the close of the twelfth regular session of the Conference in December 2007: Algeria, Austria, Burkina Faso, China, Côte d’Ivoire, Cuba, Democratic People’s Republic of Korea, Ethiopia, France, Germany, Greece, Guatemala, Hungary, Iran (Islamic Republic of), Italy, Japan, Mexico, Pakistan, Peru, Poland, Republic of Korea, Russian Federation, Switzerland, South Africa, Tunisia, Turkey, United Kingdom of Great Britain and Northern Ireland.

Item 7. Annual reports of the Director-General on the activities of the Organization for 2005 and 2006

In accordance with rule 13.1 (b), the provisional agenda for each regular session of the Conference shall include the annual reports of the Director-General on the activities of the Organization. The Conference will thus have before it the annual reports of UNIDO for 2005 and 2006, which were submitted to the Board at its thirty-first and thirty-third sessions respectively:

* Twenty-six States whose term of office expires at the end of the twelfth regular session of the General Conference, in 2007 (see decision GC.10/Dec.8 of 5 December 2003).

** Twenty-seven States whose term of office expires at the close of the thirteenth regular session of the General Conference, in 2009 (see decision GC.11/Dec.7 of 2 December 2005).

- *Annual Report of UNIDO 2005* (including programme performance report) (IDB.31/2 and IDB.31/2/Add.1)
- *Annual Report of UNIDO 2006* (including programme performance report) (IDB.33/2)

Item 8. Reports of the Industrial Development Board on the work of its thirty-first, thirty-second, and thirty-third regular sessions

In accordance with Article 9.4 (c) of the Constitution, the Board shall report to the Conference at each regular session on the activities of the Board. Since the closure of the eleventh session of the General Conference, the Board will have held three regular sessions. The Conference will have before it the following reports of those sessions:

- Report of the Industrial Development Board on the work of its thirty-first session, 6-7 June 2006 (GC.12/2)
- Report of the Industrial Development Board on the work of its thirty-second session, 29 November-1 December 2006 (GC.12/3)
- Report of the Industrial Development Board on the work of its thirty-third session, 25-27 June 2007 (GC.12/4)

Item 9. Forum on industrial development issues

At its thirty-third session, the Board adopted decision IDB.33/Dec.11 on preparations for the twelfth session of the General Conference. In paragraph (c) of that decision, the Board agreed to hold a forum within the framework of the Conference. Participants will be advised in due course on arrangements for the Forum.

The Conference will have before it:

- Forum on industrial development issues. Note by the Director-General (GC.12/CRP.4)

Item 10. Financial matters

(a) Scale of assessments of Member States

In accordance with rule 13.1 (k) of the rules of procedure of the Conference, the provisional agenda for each regular session shall include recommendations of the Board for the establishment of the scale of assessments. Article 15 of the Constitution stipulates that regular budget expenditures shall be borne by the Members, as apportioned in accordance with a scale of assessments established by the Conference by a two-thirds majority of the Members present and voting, upon the recommendation of the Board.

The Conference will have before it:

- Board decision IDB.33/Dec.3 on scale of assessments
- Scale of assessments for the fiscal period 2008-2009. Note by the Secretariat (IDB.33/3)

(b) Financial situation of UNIDO

Rule 13.1 (l) states that the provisional agenda shall include financial matters requiring action by the Conference or that should be brought to its attention. Information brought to the attention of the Conference under this item will include the status of payment of assessed contributions.

Information on the activities of the Industrial Development Fund is included in the annual reports of the Organization for 2005 and 2006 and in document IDB.33/10. Following the precedent established in previous sessions of the Conference in order to save time and money, the pledges to the Fund in 2007 will be made in writing, and the results announced at the end of the twelfth session of the Conference.

Furthermore, the Conference in its decision GC.9/Dec.14 decided to create a special account for certain activities under Buildings Management Services and a special account for the Regular Programme of Technical Cooperation that would not be subject to financial regulation 4.2 (b) and 4.2 (c), it being understood that the Secretariat would strive to utilize to the fullest extent possible the funds budgeted for each biennium. The Board furthermore requested the Director-General in its decision IDB.24/Dec.7, at the end of each biennium, to submit to the General Conference, through the Board, a report on the status and balance of the accounts as well as the External Auditor's reports on those accounts, and the planned allocation of the unexpended resources in those special accounts.

The Conference will have before it:

- Financial situation of UNIDO. Report by the Director-General (GC.12/6)
- Status of assessed contributions. Note by the Secretariat (GC.12/CRP.1)

(c) Working Capital Fund

In accordance with financial regulation 5.4, upon recommendation of the Programme and Budget Committee and subsequently the Board, the Conference shall determine the amount and purposes of the Working Capital Fund. Financial regulation 5.5 (d) stipulates that advances to the Working Capital Fund shall be assessed and paid in euros.

At its eleventh session, the Conference in its decision GC.11/Dec.14 decided that for the 2006-2007 biennium the level of the Working Capital Fund and the authorized purposes of the Fund should remain the same as for the previous bienniums (see decision GC.2/Dec.27).

The Conference will have to take action on the recommendations of the Board concerning the level and purposes of the Working Capital Fund for the biennium 2008-2009, based on consideration of document IDB.33/4. Thus, the Conference will have before it:

- Board decision IDB.33/Dec.4 on the Working Capital Fund

(d) Accounting standards

In decision IDB.33/Dec.5, following consideration of document IDB.33/5, the Board recommended to the General Conference the adoption of the International

Public Sector Accounting Standards by UNIDO, as part of the United Nations system-wide adoption of those Standards by 1 January 2010. The Conference will have before it:

- International Public Sector Accounting Standards. Progress report (GC.12/11)
- Board decision IDB.33/Dec.5 on accounting standards

(e) Appointment of an External Auditor

In accordance with financial regulation 11.1, an External Auditor, who shall be Auditor-General (or an officer exercising an equivalent function) of a Member State, shall be appointed in the manner and for the period decided by the Conference. By decision GC.11/Dec.16 the Conference decided to extend the appointment of the Auditor General of South Africa as the External Auditor of UNIDO for a period of two years, from 1 July 2006 to 30 June 2008.

The Conference will have to take action on the question of the appointment of an External Auditor for the period 1 July 2008 to 30 June 2010, as contained in:

- Candidatures for the appointment of an External Auditor. Note by the Secretariat (GC.12/12)

Item 11. Implementation of the medium-term programme framework, 2006-2009, including: (a) South-South cooperation; (b) Regional programme for Latin America and the Caribbean; (c) UNIDO access to the Global Environment Facility

The proposals of the Director-General for the medium-term programme framework, 2006-2009, were considered by the Conference at its eleventh session (GC.11/12). In his report to the thirty-third session of the Board on the implementation of the medium-term programme framework for that period (IDB.33/17), the Director-General also included information on action taken in pursuance of resolution GC.11/Res.1 on the regional programme for Latin America and the Caribbean, as well as on UNIDO access to the Global Environment Facility. That information will be updated in the following document:

- Implementation of the medium-term programme framework, 2006-2009 (including the regional programme for Latin America and the Caribbean). Report by the Director-General (GC.12/7)
- Integrated programmes and country service frameworks. Note by the Secretariat (GC.12/CRP.2)

Item 12. Medium-term programme framework, 2008-2011

Pursuant to General Conference decisions GC.2/Dec.23 and GC.6/Dec.10, the Director-General submitted to the Board in the first year of the fiscal period 2006-2007, through the Programme and Budget Committee, a draft medium-term programme framework for the years 2008-2011 (IDB.32/8 and Add.1). Details of programmatic activities and support measures referred to in those documents were provided in a conference room paper (IDB.32/CRP.5).

The Conference will have before it:

- Medium-term programme framework, 2008-2011. Proposals of the Director-General (IDB.32/8 and Add.1)

Item 13. Programme and budgets, 2008-2009

In accordance with Article 14.4 of the Constitution, the Conference shall consider and approve the programme of work and the corresponding regular budget and operational budget submitted to it by the Board, by a two-thirds majority of the Members present and voting. At its thirty-third session, the Board considered the proposals of the Director-General (IDB.33/7 and Corr.1), conclusion 2007/2 of the Programme and Budget Committee, as well as the report of Mr. A. Shaghghi (Islamic Republic of Iran), Vice-Chairman of the Programme and Budget Committee on the implementation of that conclusion (IDB.33/21 and Add.1). The Board adopted decision IDB.33/Dec.6, which inter alia requested the Director-General to submit to the Conference revisions to document IDB.33/7 and Corr.1.

The Conference will thus have before it:

- Programme and budgets, 2008-2009. Revised proposals of the Director-General (GC.12/8)
- Board decision IDB.33/Dec.6 on the programme and budgets, 2008-2009

Item 14. Implementation of the Cooperation Agreement with the United Nations Development Programme

In resolution GC.11/Res.5 the Conference requested the Director-General to submit regular progress reports to the governing bodies on the implementation of Cooperation Agreement with UNDP.

At its thirty-third session, the Board took note of the progress report of the Director-General on the implementation of the Cooperation Agreement with UNDP (IDB.33/16). That information will be updated in the following document:

- Implementation of the Cooperation Agreement with the United Nations Development Programme. Progress report by the Director-General (GC.12/9)

Item 15. Strategic Approach to International Chemicals Management

In decision IDB.33/Dec.7, the Board recommended that the Conference take note of the information on the Strategic Approach to International Chemicals Management provided in document IDB.33/20, endorse the Strategic Approach to International Chemicals Management and support UNIDO's participation in its implementation. The Conference will thus have before it:

- Strategic Approach to International Chemicals Management. Note by the Secretariat (IDB.33/20)
- Board decision IDB.33/Dec.7 on the Strategic Approach to International Chemicals Management

Item 16. UNIDO Staff Pension Committee

The Conference will have to take action on the recommendation of the Board (IDB.33/Dec.8) concerning candidates for election to the UNIDO Staff Pension Committee for the years 2008 and 2009 as well as any developments that have occurred since the adoption of that decision. The Conference may also wish to authorize the Board to proceed with the election for any Committee posts that might become vacant before the Conference holds its thirteenth session.

The Conference will have before it:

- Board decision IDB.33/Dec.8 on personnel matters

Item 17. Matters related to intergovernmental, non-governmental, governmental and other organizations

In accordance with rule 13 of the rules of procedure of the Conference, the provisional agenda for each regular session shall include reports from specialized and related agencies and from other intergovernmental organizations with which UNIDO has concluded a relationship agreement pursuant to Article 19.1 (a) of the Constitution, and items proposed by them, where the agreement establishing the relationship with the organization concerned so provides.

Furthermore, in the guidelines for the relationship of UNIDO with intergovernmental, governmental, non-governmental and other organizations adopted by the General Conference at its first session (GC.1/Dec.41, annex), it is stipulated that the Director-General shall report to the Conference at each regular session on any agreements with intergovernmental and governmental organizations entered into by him on behalf of the Organization since the preceding regular session as well as on any consultative relations established with non-governmental organizations in the same period.

The Conference will thus have before it:

- Matters related to intergovernmental, non-governmental, governmental and other organizations. Note by the Director-General (GC.12/10)

Item 18. Date and place of the thirteenth session

Article 8.2 (a) of the Constitution stipulates that the Conference shall hold a regular session every two years, unless it decides otherwise. In the programme and budget proposals of the Director-General for 2008-2009, provisions have been made to hold the thirteenth session of the General Conference for a duration of five working days. The dates of 7 to 11 December 2009 have been scheduled tentatively for the thirteenth session of the Conference in Vienna.

Item 19. Closure of the session

Proposed tentative schedule of work General Conference, Twelfth session 3-7 December 2007

<i>Monday, 3 December</i>	<i>Tuesday, 4 December</i>	<i>Wednesday, 5 December</i>	<i>Thursday, 6 December</i>	<i>Friday, 7 December</i>
1st plenary meeting <u>10 – 12:30 am</u>	3rd plenary meeting <u>10 am – 1 pm</u>	<u>9.15-10.15 am</u> Credentials Committee (tentative)	7th plenary meeting <u>10 am – 1 pm</u>	9th plenary meeting <u>10 am – 2 pm</u>
Opening of the session	General debate	5th plenary meeting <u>10 am – 1 pm</u>	- Credentials of representatives to the Conference (item 5)	[Consideration and adoption of decisions and resolutions]
Statements by Heads of State and Government		General debate	- Appointment of an External Auditor (item 10 (e)) [voting if required]	
Opening of General Debate			Main Committee - 5th meeting <u>12 noon</u>	
	Main Committee - 1st meeting <u>11 am – 1 pm</u>	Main Committee - 3rd meeting <u>10:30 am – 1 pm</u>	High-level panel on green industry <u>11 am – 1 pm</u>	
12:30 pm General Committee	High-level panel on poverty reduction through productive activities <u>11 am – 1 pm</u>	High-level panel on Economic Partnership Agreements (EPAs) <u>10 am – 12 noon</u>		
* * *	* * *	* * *	* * *	* * *
	Presentation/Exhibition China (SEPA-POPs) <u>2 – 3 pm</u>	Regional round table ARB <u>1 – 3 pm</u>	ICHET presentation <u>1 – 3 pm</u>	
2nd plenary meeting <u>3 – 4:30 pm</u>	4th plenary meeting <u>3 – 7 pm</u>	6th plenary meeting <u>3 – 6 pm</u>	8th plenary meeting <u>3 – 6 pm</u>	
General debate	General debate	General debate	General debate	
	Mano River Union round table <u>3 – 5 pm</u>	Regional round tables EUR/NIS LAC <u>3 – 5 pm</u>		
	[Regional round table ASP] <u>3 – 5 pm</u>			
Forum (3 priority themes) <u>4:30 – 6:30 pm</u>	Main Committee – 2nd meeting <u>3 – 6 pm</u>	Main Committee - 4th meeting <u>3 – 6 pm</u>	Main Committee - 6th meeting <u>4:30 – 6:30 pm</u>	
7-8:30 pm Reception				