



Industrial Development Board**Fortieth session**

Vienna, 20-22 November 2012

Agenda item 11 of the provisional agenda

Selection process for the post of the Director-General:**Introduction of a candidates' forum****Selection process for the post of Director-General****Addendum****Note by the Secretariat**

The present note updates the information provided in document IDB.40/21, paragraph 17, concerning the modalities applied in the appointment process of the Executive Secretary of the Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization (CTBTO).

I. CTBTO procedures

1. Document IDB.40/21 on the selection process for the post of Director-General referred in paragraph 17 to the practice of the Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization (CTBTO). As stated in that document, the appointment process of the Executive Secretary would be finalized at the thirty-ninth session of the Commission (22-24 October 2012).

2. The CTBTO candidates' forum was convened on 27 September 2012 in a one-day session and applied the methodology described below.

Morning meeting

3. All candidates were seated at the podium. Each had 20 minutes in turn to present his vision for the future of the organization. The presentations were 20 minutes each and were made from a lectern in alphabetical order of the nominating countries. The candidates had been notified that use of PowerPoint would be possible, and some chose to do so.



4. The presentations were concluded by 12.30 p.m., after which the candidates responded to questions. Each candidate was limited to three minutes to reply to each question.

Afternoon meeting

5. Candidates continued to respond to questions.

6. To conclude, the chair gave each candidate three minutes to sum up. The order applied continued to be that which had been followed for answers to questions.

General modalities

7. An electronic time-keeping machine had been installed to observe the time limits for each candidate.

8. Delegations wishing to ask questions wrote their names on a piece of paper and dropped it into a box for a draw. When the name of a delegation came up in the draw, that delegation asked its question and each candidate responded to it.

9. The order of responding to questions started with the last presenter.

10. It had been decided that the chair should ensure that all regional groups were given an opportunity to ask questions. More specifically, if several members of one group were drawn, the chair could suggest that another name be drawn from the box.

11. Nine delegations registered for asking questions. The chair also asked one of her own. Since time permitted, all the delegations wishing to ask questions had an opportunity to do so.

12. These procedures applied to a closed meeting for 183 States signatories. Therefore, except for the Secretary of the Commission and two support staff, no other staff members were allowed.

13. Copies of the presentations of candidates were placed on the Experts Communication System (a secure Internet web server) for access by Member States that were unable to attend the meeting.

II. Proposed procedures for the candidates' forum for the selection of the Director-General of UNIDO

14. In consideration of the procedures recently followed by CTBTO located in the Vienna International Centre, and taking into account the familiarity of several Member States of UNIDO with the approach adopted by CTBTO, the proposed procedures for the candidates' forum for the selection of the Director-General of UNIDO, as set out in paragraph 25 of document IDB.40/21, are herewith revised:

(a) Each candidate, nominated by his/her Government in accordance with rule 61.2 of the rules of procedure of the Board, will make a presentation to a meeting open to all Member States. The observers (Holy See, Palestine, Sovereign Military Order of Malta), accredited intergovernmental organizations that express interest as well as the Staff Council representatives (President and two Vice-Presidents) may also attend the forum;

(b) The meeting will be chaired by the President of the Board and scheduled after the deadline for receipt of candidatures and well in advance of the last regular session of the Board before the session of the Conference which is to appoint the Director-General. In 2013, it is proposed to schedule the candidates' forum on 21 May 2013, one day before the twenty-ninth session of the Programme and Budget Committee (22-24 May 2013);

(c) All candidates will be seated at the podium. Each will make a statement of up to 20 minutes. The candidates will speak from a lectern in the order, following the English alphabet, of the names of their nominating countries. The statements should include a presentation of the candidate's vision for the Organization and the strategic direction he/she would pursue in the event of appointment. Candidates who wish to do so may use PowerPoint;

(d) After all candidates have delivered their statements, the chair will invite Member States wishing to ask questions to write the name of the delegation on a piece of paper and drop it into a box for a draw. When the name of a Member State is drawn, that delegation will ask its question and each candidate will have a maximum of three minutes to respond to it;

(e) The order of responses by candidates will be in the reverse order of the presentations, starting with the last candidate who made his/her presentation;

(f) The chair should ensure that all regional groups are given an opportunity to ask questions. Thus, if several members of one group are drawn, the chair could suggest that another name be drawn from the box;

(g) At the end of the meeting, each candidate will be given three minutes to sum up. The order will continue to be that which applies to answers to questions;

(h) The chair, with the assistance of the Secretariat, will ensure that the allocated time, for the statements, answers and the summing up, is respected;

(i) Candidates may speak in any of the UNIDO languages. Full interpretation services will be provided;

(j) Copies of the presentations of candidates will be placed on the Permanent Missions Extranet.

III. Action required of the Board

15. The Board may wish to consider adopting the following draft decision:

“The Industrial Development Board:

(a) Takes note of the information contained in documents IDB.40/21 and Add.1;

(b) Decides to convene on 21 May 2013 a forum of candidates nominated for the post of Director-General;

(c) Also decides that the modalities for the forum will be those outlined in document IDB.40/21/Add.1, paragraph 14.”