



United Nations Industrial Development Organization

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General Conference

Fifteenth session

Lima, 2-6 December 2013

Item 3 of the provisional agenda

Adoption of the agenda

Annotated provisional agenda

Item 1. Opening of the session

In accordance with rule 34 of the rules of procedure of the General Conference, the President of the fourteenth session, or, in her absence, the head of the delegation from which the President of that session was elected (Ecuador), will open the fifteenth session of the General Conference.

Item 2. Election of officers¹

At each regular session the Conference shall, with due regard for equitable geographical representation, elect, from among the representatives of Members, the following officers: a President and nine Vice-Presidents, as well as a Chairman for each Main Committee (rule 35). The officers elected shall constitute the General Committee.

Election of the President

In accordance with rule 35 and appendix A of the rules of procedure, the President of the fifteenth session should be elected from States in List B of Annex I

¹ To ensure equitable geographical distribution in the election of officers and the elections to organs, account has to be taken of the latest lists of States to be included in Annex I to the Constitution. The list, as of the date of preparation of the present document, is the same as that included in document PBC.29/16. Before proceeding to the elections, as explained in paragraph 2 of that document, the General Conference will have to decide in which of the lists of States (A, B, C or D) one Member State is to be included.

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to the Constitution. An agreement is, however, being discussed between the members of the Lists of States, to the effect that the office of the President of the fifteenth session shall be occupied by a representative of a Member State elected from the Members of List C. The agreement will be circulated in a working paper once it has been reached.

Election of other officers

The nine Vice-Presidents shall be elected so as to ensure the representative character of the General Committee (rule 35.3). Should the Conference decide to establish Main Committees (see item 4 below), the Conference shall also elect a Chairperson for each Main Committee.

Item 3. Adoption of the agenda

In accordance with Article 9.4 (g) of the Constitution, the Industrial Development Board at its forty-first session adopted the provisional agenda for the fifteenth session of the General Conference, as reflected in decision IDB.41/Dec.5. The provisional agenda to be submitted to the Conference for approval is contained in document GC.15/1.

Item 4. Organization of work

In accordance with rule 40, the officers elected shall constitute the General Committee. The General Committee shall propose to the Conference the establishment of Main Committees and of any other sessional bodies of the Conference. It shall propose to the Conference the allocation of items between the plenary, the Main Committees and any other sessional bodies (rule 42). In the past, at each regular session the Conference established a Main Committee to which all the substantive items of the agenda were referred for a more focused debate aimed at the preparation of consensus draft decisions and resolutions for submission to the plenary. The Industrial Development Board, in decision IDB.41/Dec.5, paragraph (d), recommended to the Conference that substantive items of the provisional agenda be allocated to a Main Committee.

Furthermore, in accordance with decision IDB.41/Dec.5, paragraph (e), the President of the forty-first session of the Industrial Development Board will conduct informal consultations for the preparation of the fifteenth session of the Conference. The outcome of these consultations will be brought to the attention of the Conference.

In accordance with decision IDB.41/Dec.5, Member States are urged to submit to the informal consultations any proposed draft decisions or resolutions by 11 November 2013.

When considering the organization of work, it should be kept in mind that the budget for the Conference in the programme and budgets of UNIDO, 2012-2013, provides only for a total of five working days, comprising plenary, Main Committee and geographical group meetings. Moreover, in its decision on preparations for the General Conference (IDB.41/Dec.5) the Board agreed to hold a forum on industrial development issues within the framework of the Conference (item 9 of the provisional agenda). The draft tentative schedule for the fifteenth session of the Conference is shown in the annex to the present document.

The Conference will have before it:

- List of States included in Annex I to the Constitution of UNIDO (PBC.29/16)
- Report on the results of the informal consultations of Permanent Missions in Vienna for the preparation of the General Conference. Submitted by the President of the forty-first session of the Industrial Development Board, H.E. Mr. Antonio García Revilla (Peru) (GC.15/CRP.2)

Item 5. Credentials of representatives to the Conference

As stipulated in Article 8.1 of the Constitution of UNIDO, the Conference shall consist of representatives of all Members of the Organization. Membership in the Organization is defined in Article 3 of the Constitution. In accordance with rule 27 of the rules of procedure of the Conference, the credentials of representatives and the names and titles of the other persons constituting the Member's delegation shall be submitted to the Director General if possible not less than one week before the opening of the session which the delegation will attend. Any later change in the composition of the delegation shall also be submitted to the Director General. The credentials of representatives shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs of the Member concerned. A Permanent Representative to the Organization does not require special credentials if his/her letter of accreditation to the Organization specifies that he/she is authorized to represent his/her Government at sessions of the Conference, it being understood that this does not preclude that Government from accrediting another person as its representative by means of special credentials.

A Credentials Committee of nine members shall be appointed at the beginning of the Conference on the proposal of the President. Its composition shall be based on that of the Credentials Committee of the United Nations General Assembly at its sixty-eighth session, which is as follows: Belgium, China, Colombia, Gabon, Guyana, Russian Federation, Singapore, United Republic of Tanzania and United States of America. The Committee shall examine the credentials of representatives and report without delay to the Conference, which shall decide any question arising (rule 28).

Item 6. Elections to organs²

(a) Industrial Development Board

In accordance with Article 9.1 of the Constitution, the Industrial Development Board shall consist of 53 Members of the Organization elected by the Conference, which shall give due regard to the principle of equitable geographical distribution. In electing the members of the Board, the Conference shall observe the following distribution of seats: 33 members of the Board shall be elected from the States listed in Lists A and C, 15 from the States listed in List B, and 5 from the States listed in List D of Annex I to the Constitution.

In accordance with Article 9.2 of the Constitution, "members of the Board shall hold office from the close of the regular session of the Conference at which they were elected until the close of the regular session of the Conference four years thereafter. Members of the Board may be re-elected."

² See footnote 1.

At present the Board is composed of the following States: Algeria*, Angola*, Austria*, Belgium**, Brazil**, Cameroon*, Chile*, China**, Costa Rica**, Côte d'Ivoire*, Cuba*, Czech Republic**, Ecuador**, Egypt**, Finland**, France**, Germany**, Ghana**, Greece*, Guatemala*, Hungary**, India*, Indonesia*, Iran (Islamic Republic of)*, Iraq*, Ireland*, Italy**, Japan**, Kazakhstan*, Kuwait**, Lesotho**, Mexico**, Namibia*, Nigeria**, Norway**, Peru*, Poland**, Portugal*, Republic of Korea**, Russian Federation*, Saudi Arabia*, Senegal*, South Africa**, Spain*, Sri Lanka**, Sudan**, Sweden**, Switzerland*, Thailand**, Turkey*, Ukraine*, Uruguay*, Zimbabwe*.

(b) Programme and Budget Committee

In accordance with Article 10.1 of the Constitution, the Programme and Budget Committee shall consist of 27 Members of the Organization elected by the Conference, which shall give due regard to the principle of equitable geographical distribution. In electing the members of the Committee, the Conference shall observe the following distribution of seats: 15 members of the Committee shall be elected from the States listed in Lists A and C, 9 from the States listed in List B and 3 from the States listed in List D of Annex I to the Constitution.

In accordance with Article 10.2, “members of the Committee shall hold office from the close of the regular session of the Conference at which they were elected until the close of the regular session of the Conference two years thereafter. Members of the Committee may be re-elected.”

At its fourteenth session, the Conference elected the following States to hold office until the close of the fifteenth regular session of the Conference in December 2013: Algeria, Austria, Belgium, China, Côte d'Ivoire, Cuba, France, Germany, India, Indonesia, Iran (Islamic Republic of), Italy, Japan, Kenya, Mexico, Nigeria, Pakistan, Peru, Poland, Russian Federation, South Africa, Spain, Sudan, Switzerland, Turkey, Ukraine, Venezuela (Bolivarian Republic of).

Item 7. Annual reports of the Director General on the activities of the Organization for 2011 and 2012

In accordance with rule 13.1 (b), the provisional agenda for each regular session of the Conference shall include the annual reports of the Director General on the activities of the Organization. The Conference will thus have before it the annual reports of UNIDO for 2011 and 2012, which were submitted to the Board at its fortieth and forty-first sessions respectively:

- *Annual Report of UNIDO 2011* (including programme performance report) (IDB.40/2)
- *Annual Report of UNIDO 2012* (including programme performance report) (IDB.41/2)

* Twenty-seven States whose term of office expires at the end of the fifteenth regular session of the General Conference in 2013 (decision GC.13/Dec.7 of 11 December 2009).

** Twenty-six States whose term of office expires at the end of the sixteenth regular session of the General Conference in 2015 (decision GC. 14/Dec.10 of 2 December 2011).

Item 8. Reports of the Industrial Development Board on the work of its fortieth and forty-first regular sessions

In accordance with Article 9.4 (c) of the Constitution, the Board shall report to the Conference at each regular session on the activities of the Board. Since the closure of the fourteenth session of the General Conference, the Board will have held two regular sessions. The Conference will have before it the following reports of those sessions:

- Report of the Industrial Development Board on the work of its fortieth session, 20-22 November 2012 (GC.15/2)
- Report of the Industrial Development Board on the work of its forty-first session, 24-26 June 2013 (GC.15/3)

Item 9. Forum on industrial development issues

At its forty-first session, the Board adopted decision IDB.41/Dec.5 on preparations for the fifteenth session of the General Conference. In paragraph (c) of that decision, the Board agreed to hold a forum within the framework of the Conference. Participants will be advised in due course on arrangements for the forum.

The Conference will have before it:

- Forum on industrial development issues. Issues paper by the Secretariat (GC.15/4)

Item 10. Financial matters

(a) Scale of assessments of Member States

In accordance with rule 13.1 (k) of the rules of procedure of the Conference, the provisional agenda for each regular session shall include recommendations of the Board for the establishment of the scale of assessments. Article 15 of the Constitution stipulates that regular budget expenditures shall be borne by the Members, as apportioned in accordance with a scale of assessments established by the Conference by a two-thirds majority of the Members present and voting, upon the recommendation of the Board.

The Conference will have before it:

- Board decision IDB.41/Dec.9 on scale of assessments for the fiscal period 2014-2015
- Scale of assessments for the fiscal period 2014-2015. Revised note by the Secretariat (IDB.41/6/Rev.1)

(b) Financial situation of UNIDO

Rule 13.1 (l) states that the provisional agenda shall include financial matters requiring action by the Conference or that should be brought to its attention. Information brought to the attention of the Conference under this item will include the status of payment of assessed contributions.

Information on the activities of the Industrial Development Fund is included in the annual reports of the Organization for 2011 and 2012 and in document IDB.41/4 on the financial situation of UNIDO.

The Conference will have before it:

- Financial situation of UNIDO. Report by the Director General (GC.15/11)
- Status of assessed contributions. Note by the Secretariat (GC.15/CRP.1)
- Status of unutilized balances of appropriations. Note by the Secretariat (GC.15/CRP.3)

(c) Working Capital Fund

In accordance with financial regulation 5.4, upon recommendation of the Programme and Budget Committee and subsequently the Board, the Conference shall determine the amount and purposes of the Working Capital Fund. Financial regulation 5.5 (d) stipulates that advances to the Working Capital Fund shall be assessed and paid in euros.

At its fourteenth session, the Conference in its decision GC.14/Dec.15 decided that for the 2012-2013 biennium, the level of the Working Capital Fund and the authorized purposes of the Fund should remain the same as for the previous bienniums (see decision GC.2/Dec.27).

The Conference will have to take action on the recommendations of the Board concerning the level and purposes of the Working Capital Fund for the biennium 2014-2015, based on consideration of document IDB.41/7. Thus, the Conference will have before it:

- Board decision IDB.41/Dec.10 on the Working Capital Fund for the biennium 2014-2015
- Working Capital Fund for the biennium 2014-2015. Proposals of the Director General (IDB.41/7)

(d) Financial regulations

Further to the Industrial Development Board's decision at its thirty-ninth session to reduce the number of Board sessions in non-General Conference years to one regular session (decision IDB.39/Dec.7 (f)), an amendment regarding the reporting deadlines of the External Auditor was proposed to the forty-first session of the Board in a note by the Secretariat on the Financial Regulations of UNIDO (IDB.41/14).

The Conference will have to take action on the recommendation of the Board concerning the adoption of this amendment. Thus, the Conference will have before it:

- Board decision IDB.41/Dec.11 on the Financial Regulations of UNIDO
- Financial Regulations of UNIDO. Note by the Secretariat (IDB.41/14)

(e) Appointment of an External Auditor

In accordance with financial regulation 11.1, an External Auditor, who shall be Auditor-General (or an officer exercising an equivalent function) of a Member State, shall be appointed in the manner and for the period decided by the Conference. By decision GC.14/Dec.17 the Conference decided to extend the appointment of the Auditor-General of Pakistan as the External Auditor of UNIDO for a period of two years, from 1 July 2012 to 30 June 2014.

The Conference will have to take action on the question of the appointment of an External Auditor for the period from 1 July 2014 to 30 June 2016, as contained in:

- Candidates for the appointment of an External Auditor. Report by the Director General (IDB.41/15)

Item 11. Programme and budgets, 2014-2015

In accordance with Article 14.4 of the Constitution, the Conference shall consider and approve the programme of work and the corresponding regular budget and operational budget submitted to it by the Board, by a two-thirds majority of the Members present and voting. At its forty-first session, the Board considered revised proposals of the Director General on the programme and budgets, 2014-2015 (IDB.41/5/Add.1) and adopted Board decision IDB.41/Dec.12.

The Conference will thus have before it:

- Board decision IDB.41/Dec.12 on the programme and budgets, 2014-2015
- Programme and budgets, 2014-2015. Revised proposals of the Director General (IDB.41/5 and Add.1)

Item 12. Medium-term programme framework

At its fourteenth session the General Conference took note of the mid-term review of the medium-term programme framework (MTPF) 2010-2013 and decided that the MTPF 2010-2013 remain in force until its scheduled expiry in 2013 (decision GC.14/Dec.18). With the same decision, the General Conference requested the Director General to submit on a quadrennial basis, from 2013 onwards, to the Board in the second year of a biennium, through the Programme and Budget Committee, a draft medium-term programme framework for the four years that follow the current biennium, taking into account the recommendations of the latest comprehensive policy review of operational activities for development. As the consultations of the informal working group on the future, including programmes and resources, of UNIDO were still ongoing, the Director General presented a proposal to the Programme and Budget Committee at its twenty-ninth session recommending that the adjusted MTPF 2010-2013 remain in force until the expiry of the forthcoming budget biennium, 2014-2015. This proposal was also endorsed by the Board at its forty-first session (IDB.41/Dec.13).

The Conference will have to take action on the recommendation of the Board, as laid out in:

- Board decision IDB.41/Dec.13 on the medium-term programme framework

Item 13. Outcome document of the informal working group on the future, including programmes and resources, of UNIDO, entitled “Strategic Guidance Document”

At its forty-first session, the Industrial Development Board took note of the final report of the Co-Chairs of the informal working group on the future, including programmes and resources, of UNIDO (IDB.41/24) and in particular the outcome document of the informal working group entitled “Strategic Guidance Document”, as contained in the annex thereto. Furthermore, the Board adopted decision IDB.41/Dec.14, recommending that the General Conference, at its fifteenth session, consider for approval the aforementioned outcome document as a basis for the formulation and implementation of medium-term programme frameworks, programme and budgets, and other operational programmes of UNIDO. Through its decision, the Board also invited the General Conference, at its fifteenth session, to make use of the above outcome document when formulating the proposed Lima Declaration.

The Conference will thus have before it:

- Outcome document of the informal working group on the future, including programmes and resources, of UNIDO, entitled “Strategic Guidance Document” (IDB.41/24)

Item 14. Lima Declaration and Plan of Action 2013

The Government of Peru has expressed the wish that Member States may consider adopting a Lima Declaration. In 1975, the Second General Conference of UNIDO took place in Lima and adopted the Lima Declaration and Plan of Action on Industrial Development and Cooperation.

Further to informal consultations undertaken by Member States, the General Conference will have before it a draft text for a Lima Declaration.

Furthermore, at its forty-first session the Board invited the General Conference, at its fifteenth session, to take note of the San José Declaration adopted by the High-level Conference of Middle-Income Countries (IDB.41/Dec.4) and make use of the outcome document of the informal working group on the future, including programmes and resources, of UNIDO, entitled “Strategic Guidance Document” (IDB.41/Dec.14) when formulating the proposed Lima Declaration.

Item 15. UNIDO activities related to energy and the environment

In its resolution GC.14/Res.4, the Conference provided a number of guiding recommendations regarding UNIDO activities in the intertwined areas of energy and environment. Both at its fortieth (IDB.40/15 and IDB.40/16) and at its forty-first session (IDB.41/17 and IDB.41/18), the Board was presented with relevant progress reports.

The Conference will have before it:

- UNIDO activities related to energy. Report by the Director General (GC.15/5)
- UNIDO activities related to the environment. Report by the Director General (GC.15/6)

Item 16. UNIDO activities related to agribusiness, trade capacity-building and job creation

In both the *Annual Report of UNIDO 2011* (IDB.40/2) and the *Annual Report of UNIDO 2012* (IDB.41/2), Member States were informed of UNIDO activities related to agribusiness, trade capacity-building and job creation. The Conference will be provided with an update on these issues, as contained in:

- UNIDO activities related to agribusiness, trade capacity-building and job creation. Report by the Director General (GC.15/7)

Item 17. UNIDO activities related to the Vienna Ministerial Declaration and Plan of Action of the Least Developed Countries and to cooperation with middle-income countries

In resolution GC.14/Res.6 the General Conference at its fourteenth session took note of the Vienna Ministerial Declaration and the Plan of Action of the Least Developed Countries. Furthermore, the Conference requested the Director General to report to the fifteenth session of the Conference on related UNIDO activities. Since then a number of important developments have taken place on which information has been provided in the *Annual Reports of UNIDO 2011 and 2012*. This information will be updated in a report by the Director General, which will also include information on the outcome of the Ministerial Conference of the Least Developed Countries, scheduled to be held in Lima, from 30 November to 1 December 2013.

At its forty-first session, the Industrial Development Board took note of the declaration adopted by the High-Level Conference of Middle-Income Countries, hosted by the Government of Costa Rica and co-organized by UNIDO in San José, Costa Rica, from 12 to 14 June 2013 (decision IDB.41/Dec.4). Further to this, the Conference will be updated on UNIDO activities related to cooperation with middle-income countries.

The Conference will have before it:

- UNIDO activities in support of least developed countries. Report by the Director General (GC.15/8)
- UNIDO activities in cooperation with middle-income countries. Report by the Director General (GC.15/9)

Item 18. Report on the work of the Multilateral Diplomatic Committee in UNIDO

At its forty-first session, the Industrial Development Board considered a report of the Chair of the Multilateral Diplomatic Committee in UNIDO, on the Committee's work to date (IDB.41/CRP.5). At its fifteenth session, the Conference will be apprised of any further developments.

Item 19. Personnel matters, including UNIDO Staff Pension Committee

The Conference will have to take action on the recommendation of the forty-first session of the Board (IDB.41/Dec.15) concerning the approval of the proposed amendment to staff regulation 10.2, by which the mandatory age of separation for staff appointed on or after 1 January 2014 be established at 65 years. Furthermore,

the Conference will have to take action on the decision's recommendation concerning candidates for election to the UNIDO Staff Pension Committee for the years 2014 and 2015 as well as any developments that have occurred since the adoption of that decision. The Conference may also wish to authorize the Board to proceed with the election for any Committee posts that might become vacant before the Conference holds its sixteenth session.

The Conference will thus have before it:

- Board decision IDB.41/Dec.15 on personnel matters

Item 20. Matters related to intergovernmental, non-governmental, governmental and other organizations

In accordance with rule 13 of the rules of procedure of the Conference, the provisional agenda for each regular session shall include reports from specialized and related agencies and from other intergovernmental organizations with which UNIDO has concluded a relationship agreement pursuant to Article 19.1 (a) of the Constitution, and items proposed by them, where the agreement establishing the relationship with the organization concerned so provides.

In the guidelines for the relationship of UNIDO with intergovernmental, governmental, non-governmental and other organizations adopted by the General Conference at its first session (GC.1/Dec.41, annex), it is stipulated that the Director General shall report to the Conference at each regular session on any agreements with intergovernmental and governmental organizations entered into by him on behalf of the Organization since the preceding regular session as well as on any consultative relations established with non-governmental organizations (NGOs) in the same period.

Updated information on the status of relations with intergovernmental, non-governmental, governmental and other organizations will be provided to the Conference.

The Conference will thus have before it:

- Matters related to intergovernmental, non-governmental, governmental and other organizations. Note by the Director General (GC.15/10)

Item 21. Date and place of the sixteenth session

Article 8.2 (a) of the Constitution stipulates that the Conference shall hold a regular session every two years, unless it decides otherwise. In the programme and budget proposals of the Director General for 2014-2015, provisions have been made to hold the sixteenth session of the General Conference for the duration of five working days. The dates of 30 November to 4 December 2015 have been scheduled tentatively for the sixteenth session of the Conference in Vienna.

Item 22. Closure of the session

Annex

Proposed tentative schedule of work of the General Conference, fifteenth session, 2-6 December 2013

Overarching theme: "UNIDO: Towards partnerships for a new industrial revolution for inclusive and sustainable growth"

<i>Monday, 2 December 2013</i>	<i>Tuesday, 3 December 2013</i>	<i>Wednesday, 4 December 2013</i>	<i>Thursday, 5 December 2013</i>	<i>Friday, 6 December 2013</i>
<p>1st plenary meeting 10 a.m.-12.30 p.m.</p> <p>Opening — General debate</p> <p>Statements by Heads of State and Government</p> <p>12.30-1.00 p.m. General Committee</p> <p>* * * * *</p> <p>2nd plenary meeting 3-4 p.m.</p> <p>General debate</p> <p>4-7 p.m. Forum</p> <p>Panel 1: Partnerships for industrial development</p> <p>Panel 2: Industrial development as a Sustainable Development Goal</p>	<p>3rd plenary meeting 10 a.m.-1 p.m.</p> <p>General debate</p> <p>9.15-10.15 a.m. Credentials Committee (<i>tentative</i>)</p> <p>5th plenary meeting 10 a.m.-1 p.m.</p> <p>Forum</p> <p><i>Interregional debate</i></p> <p>From policy to action: How to make industrialization inclusive and sustainable</p> <p>Strengthening associative models for industrial development</p> <p>Main Committee — 1st meeting 10.30 a.m.-1.30 p.m.</p> <p>4th plenary meeting 3-4 p.m.</p> <p>General debate</p> <p>4-7 p.m. Forum</p> <p><i>Interregional debate</i></p> <p>Green Industry and sustainable development</p> <p>Job strategies for inclusive and sustainable development</p> <p>Main Committee — 2nd meeting 3.30-6.30 p.m.</p>	<p>5th plenary meeting 10 a.m.-1 p.m.</p> <p>Forum</p> <p><i>Interregional debate</i></p> <p>From policy to action: How to make industrialization inclusive and sustainable</p> <p>Strengthening associative models for industrial development</p> <p>Main Committee — 3rd meeting 10.15 a.m.-1.15 p.m.</p> <p>6th plenary meeting 3-6 p.m.</p> <p>Forum</p> <p><i>Interregional debate</i></p> <p>Economic diversification and industrialization in countries rich in natural resources.</p> <p>Empowering women: Fostering entrepreneurship</p> <p>Main Committee — 4th meeting 3.30-6.30 p.m.</p>	<p>7th plenary meeting 10 a.m.-1 p.m.</p> <p>General debate</p> <p>Credentials of representatives to the Conference (item 5)</p> <p>Appointment of an External Auditor (item 10 (e))</p> <p>Main Committee — 5th meeting 12 noon (<i>tentative</i>)</p> <p>8th plenary meeting 3-6 p.m.</p> <p>General debate</p> <p>Main Committee — 6th meeting 4.30-7.30 p.m. (<i>tentative</i>)</p>	<p>9th plenary meeting or 7th meeting 10 a.m.-1 p.m.</p> <p>Main Committee — 7th meeting 10 a.m.-1 p.m.</p> <p>(if required)</p> <p>10th plenary meeting 3-6 p.m.</p> <p>Consideration and adoption of decisions and resolutions</p>