



UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

Journal

GENERAL CONFERENCE

No. 1

Sixteenth session

Vienna, 30 November – 4 December 2015

SCHEDULE OF MEETINGS

Monday, 30 November 2015

**FOR PROTOCOL REASONS, ALL PARTICIPANTS ARE INVITED TO TAKE THEIR SEATS IN THE
PLENARY HALL BY 9.50 a.m.**

10 a.m.-1 p.m.	Opening of the sixteenth session (Item 1 of the provisional agenda, GC.16/1/Rev.1)	Plenary Hall (first floor)
Followed by	1st plenary meeting	Plenary Hall
	Item 3: Adoption of the agenda	
	Item 2: Election of officers	(first floor)
	Address by the President	
	The Conference will be opened by H.E. Mr. Heinz Fischer, President of the Federal Republic of Austria	
	Item 3: Adoption of the agenda	
	Address by the Director General	
	Addresses by high-level dignitaries	
	General debate – Items 7 to 23	

**Matters for inclusion in the *Journal* should be sent as far in advance as possible to the *Journal*
Editor, room M0114.**



SCHEDULE OF MEETINGS (*continued*)

Monday, 30 November 2015

2.30-3 p.m.	General Committee	Conference Room M6 (ground floor)
3-4 p.m.	2nd plenary meeting Keynote speech by Mr. Joseph Stiglitz	Plenary Hall (first floor)
4-6 p.m.	Item 9: The fourth UNIDO Forum on Inclusive and Sustainable Industrial Development (part I)	Plenary Hall (first floor)
6.30-8 p.m.	Reception - Hosted by the Director General (for all participants)	Mozart Room (VIC Restaurant)

FORECAST OF MEETINGS

Tuesday, 1 December 2015

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|-----------------------|--|--|
| 9.15 a.m. | Informal meeting of the Credentials Committee
(for members of the Credentials Committee only) | M0E24
(ground floor) |
| 9-10 a.m. | 3rd plenary meeting
Item 4: Organization of work

General debate
Items 7 to 23 (<i>continued</i>) | Plenary Hall
(first floor) |
| 10 a.m.-1 p.m. | Item 9: UNIDO Donor meeting 2015

General debate
Items 7 to 23 (<i>continued</i>) | Plenary Hall
(first floor) |
| 10 a.m.-1 p.m. | Main Committee – 1st meeting | Board Room A
(second floor) |
| 1-3 p.m. | Side event: Launch of the Oxford Handbook of Africa and Economics “Africa: Whatever you thought, think again”
<i>(refreshments served in front of the event area)</i> | Board Room A
(second floor) |
| 3-4 p.m. | 4th plenary meeting
General debate
Items 7 to 23 (<i>continued</i>) | Plenary Hall
(first floor) |
| 4-6 p.m. | Item 9: The fourth UNIDO Forum on Inclusive and Sustainable Industrial Development (part II) | |
| 3-6 p.m. | Main Committee – 2nd meeting | Board Room A
(second floor) |
| 6-7:30 p.m. | Side event: Role of innovation hubs for sustainable industrialization and shared prosperity | Board Room A
(second floor) |
| 7:30-9 p.m. | Cocktail reception – Hosted by the Permanent Mission of Kazakhstan | Area in front of Board Room A
(second floor) |

ANNOUNCEMENTS

Reception

All participants are cordially invited by the Director General on the occasion of the sixteenth session of the General Conference to a reception on Monday, 30 November at 6.30 p.m. in the restaurant (Mozart room) of the Vienna International Centre (VIC).

Cocktail reception by the Permanent Mission of Kazakhstan

The Permanent Mission of Kazakhstan is honoured to invite all participants to a cocktail reception on Tuesday, 1 December, hosted in conjunction with side event “Role of innovation hubs for sustainable industrialization and shared prosperity”. The cocktail reception will commence at 7.30 p.m., immediately following the end of the side event and will take place in the area in front of Board Room A on the second floor.

Transparency Initiative: Launch of the Open Data Platform for all programmes and projects at a glance

As part of the Transparency Initiative, the new Open Data Platform, which presents all programmes and projects at a glance, will be available to external stakeholders as of 30 November 2015. The Platform displays an interactive world map with details of ongoing programmes and projects – including outcomes and outputs, timelines, financial information, gender equality information, project documents as well as country statistics, donor information and more.

The Open Data Platform has been designed to display data directly from the enterprise resource planning (ERP) system and is updated on a regular basis. It serves as a central user-friendly access point to enable better monitoring and reporting for all stakeholders.

The Platform has already been demonstrated to the Member States and donors at previous occasions and tested by the Transparency Initiative Liaison Group of Member States prior to its launch. In 2016, UNIDO will continue to extend and improve the scope, quantity, and quality of the information available.

Delegates are invited to visit the two exhibition areas located on the first and second floors in M01 and M02 to receive live demonstrations and learn more about UNIDO’s Transparency Initiative.

UNIDO mobile application

As part of its continuing efforts to increase the seamless transmission of up-to-date information to its Member States, UNIDO is proud to launch the new UNIDO mobile application at this session of the General Conference. Available on both i-Phones and Android, the UNIDO mobile application makes navigating the sixteenth session of the UNIDO General Conference easy and intuitive.

Delegates are invited to visit the exhibition area located in M0E, opposite the Cybercafé, to learn more about the UNIDO mobile application.

Cybercafé

A cybercafé will be available on the ground floor of the M-building with desktop computers connected to the internet.

Conference coverage on Internet

In line with the paperless nature of the UNIDO General Conference, all official documents have been published on the UNIDO website (www.unido.org/gc/16) and can also be easily accessed through the UNIDO mobile application. In accordance with Board decision IDB.41/Dec.12 (I), summary records are not provided for this session. However, digital recordings of the public meetings of the Conference are available through the UNIDO Extranet (www.unido.org/extranet) and the VIC Online Services at: <http://myconference.unov.org>.

The VIC Online Services will also allow participants convenient access to documentation and information for participants regarding facilities and services available in the VIC. The application can be accessed from participants’ mobile devices such as smart phones and tablet PCs at the following address: <http://myconference.unov.org>

INFORMATION FOR PARTICIPANTS

Journal

1. The *Journal* of the Conference will be issued daily in English and French, and made available online on UNIDO's website (www.unido.org/gc/16). It will contain such information as the schedule of meetings for the day, a brief summary of the plenary and Main Committee meetings held on the previous day, a forecast of meetings for the following day and various announcements. Communications for inclusion in the *Journal* should be sent to its Editor (room M0114, 26026 extension 3504).

Secretariat

2. The Executive Secretary of the sixteenth session of the General Conference is Ms. Fatou Haidara (room M01 18, 26060 extension 3708).

Registration

3. Registration and issuance of conference access cards during the session will be as follows:

30 November (Monday) to 3 December (Thursday)	8 a.m.-4 p.m.	VIC Gate 1
4 December (Friday)	8 a.m.-end of session	VIC Gate 1

Participants registering on 1 December 2015 will be reflected in a revision to the list of participants (GC.16/INF.2/Rev.1) to be issued after the session.

4. Registration will be effected only for those delegates whose names have been communicated to the Secretariat in an official letter. Delegates are reminded that written notifications bearing an authorized signature are to be sent as an attachment to an e-mail to pmo-registration@unido.org. These notifications should indicate the names of the members of the delegation as well as a valid contact e-mail address. It is essential that the original notifications are still mailed to the Policymaking Organs Secretariat, Room D2209, UNIDO, Vienna International Centre (VIC), P.O. Box 300, 1400 Vienna, Austria. Any queries relating to registration should be referred to the Office of the Executive Secretary of the Conference.

Credentials

5. Representatives who have been unable to submit their credentials before the opening of the

Conference are requested to deposit them at the Registration Desk (see para. 3) as soon as possible.

Conference access cards

6. Each participant will require a conference access card with a photograph for entry into the VIC premises during the session. Conference access cards will be issued to those accredited participants who are not already in possession of a valid VIC access card. Access cards must be worn visibly at all times in the conference areas and VIC premises.

7. The loss of an access card must be reported immediately to the United Nations Security and Safety Service, who will issue a duplicate card.

List of participants

8. A provisional list of participants will be available on the first day of the Conference. It will contain information on the composition of delegations which has been communicated to the Secretariat by 5 p.m. on Wednesday, 23 November 2015. Names and titles will be entered in accordance with information received from Governments and organizations. Delegations are requested to notify, in writing, the staff at the Registration Desk, or the Secretariat of the Conference, of any subsequent changes to ensure the accuracy of the final list.

Conference rooms available

9. The following conference rooms are available in the M-building:

Room	Purpose
Plenary Hall	Plenary, Industrial Development Forum, Donor Meeting and launch of the 2016 UNIDO Industrial Development Report
Board Room A	Main Committee, side events
Press Conference Room M-building	Press Conference and side events
Conference rooms in M-building (M4, M5, M7)	Group meetings

10. Within the limits of space and services available, every effort will be made to accommodate groups of delegations wishing to meet. Requests for such meetings should be made to the Meetings Management Unit of UNOV, room M0222, 26026 extension 3115 or 3186.

Seating arrangements

11. Delegations will be seated in English alphabetical order. The name of Honduras was drawn by lot and the delegation of this Member State will therefore sit at the extreme right of the front row in the Plenary Hall as seen from the podium.

12. At the opening of the Conference and at subsequent meetings of the plenary, each government delegation will be assigned four seats: two seats at a table and two seats behind. There will also be assigned seating for participants representing organizations.

Simultaneous interpretation

13. In the proceedings of the plenary and the Main Committee, interventions made in any of the official languages (Arabic, Chinese, English, French, Russian, Spanish) will be interpreted into the other official languages.

14. A participant may speak in a language other than the official languages. In this case, however, the speaker must inform the Meetings Management Unit in advance and provide for interpretation into one of the official languages. Interpretation into the other official languages will then be provided by the Secretariat's official interpreters.

15. Each seat in the meeting rooms at the M-building with simultaneous interpretation equipment will be provided with a portable receiver set and headphones. **As these receivers must be serviced between meetings, participants are requested not to remove them from the meetings rooms.**

16. Each of the side events taking place in the VIC will also offer interpretation into English and one additional language. The languages available are:

Launch of the Oxford Handbook	English	French
Role of innovation hubs for sustainable industrialization and shared prosperity	English	Russian
Youth and women entrepreneurship	English	French
Sustainable industrialization for climate action	English	French

Speakers in the general debate

17. The list of speakers for the Plenary meetings was opened on 2 November 2015. As of 30 November, once the Conference has started, delegates who wish to speak in the Plenary are requested to give their names to the Conference Officer in the

Plenary Hall. The names of speakers will be entered on the list in the order in which the requests are received.

18. Delegates are urged to keep the duration of their statements in the general debate to a maximum of 5 minutes for national statements, 10 minutes for statements of regional groups.

19. Time for short statements of representatives of the United Nations, its agencies, intergovernmental and non-governmental organizations may be accommodated, to the extent possible, after the statements of the delegations within the time frame allotted for the general debate.

Prepared statements

20. To facilitate the work of the interpreters and press officers, speakers are requested to submit in advance and as early as possible, at least 12 copies of their statements to the Meetings Management Unit in room M0222 or to the Conference Officer in the Plenary Hall.

Sound recordings

21. Sound recordings will be made of the meetings of the Plenary, the Main Committee and other sessional bodies as appropriate. The sound recordings will be available at <http://extranet.unido.org> and <http://myconference.unov.org>.

Documents distribution

22. The main documents of the Conference will be available in Arabic, Chinese, English, French, Russian and Spanish. Pre-session documents are published on the UNIDO website (www.unido.org/gc/16). As part of the Secretariat's efforts to reduce expenditure and support endeavours to limit environmental impact through the digitization of conference materials and publications, documents are only issued electronically. **All participants are urged to bring these documents with them.** Participants are also urged to bring with them UNIDO basic documents — i.e. the Constitution, rules of procedure, decisions of the General Conference and the Board, etc. — since, as part of its saving measures, the Secretariat does not reproduce documents that have been the subject of wide distribution on previous occasions. Participants are also informed that conference room papers will not be printed and are available from the Permanent Missions' Extranet.

23. During the Conference, in-session documents (except for the conference room papers) may be collected from the Documents Distribution Counter (outside the Plenary Hall, first floor, M-building)

where each delegation will have a pigeonhole. The Documents Distribution Counter will be open each day of the session from 8.30 a.m. and will close half an hour after the end of the last meeting of the day.

24. Delegations are reminded that the pigeonholes are to be used exclusively for the distribution of official documents of the Conference and may not be used for the circulation of any other papers or documents. Requests for distribution of official invitations or material other than legislative documents through the Documents Distribution Counter must be submitted to the Executive Secretary.

Submission of draft decisions or resolutions

25. The deadline set by the informal consultations for the submission of draft decisions and resolutions has expired. The General Committee will take a decision in relation to any additional texts at its first meeting.

Summary records

26. As recommended in Board decision IDB.41/Dec.12 (I), summary records are not provided for this session. However, digital recordings of the public meetings of the Board are available through the UNIDO Extranet (www.unido.org/extranet) and the VIC Online Services at: <http://myconference.unov.org>.

Information Desk (entrance to M-building)

27. At the Information Desk, general information may be obtained about the Conference, such as the location of meeting rooms and offices, telephone extensions and the various services. The Information Desk will be open daily from 8.30 a.m., extension 27999/5612.

Media

28. Enquiries should be addressed to Mr. M. Evstafyev, Advocacy and Communications Unit, telephone (0043699) 1459-7329, e-mail: m.evstafyev@unido.org.

Commissary

29. In accordance with the Commissary Agreement between UNIDO and the Republic of Austria, the heads of delegations of Member States to meetings of or convened by UNIDO — Austrian nationals and stateless persons resident in Austria excluded — are entitled to commissary access cards for the duration of the session. If a head of delegation leaves before the end of the Conference, they should designate a new head of delegation. Delegates entitled to commissary cards should collect their cards at the

Pass Office, VIC Gate 1, on Monday, 30 November 2015, from 8 a.m. to 11 a.m., and on Tuesday, 1 December 2015, from 8 a.m. to 4 p.m. Should a head of delegation be unable to collect the commissary access card in person, a member of his/her delegation can collect the card on his/her behalf.

30. The Commissary is located in building F of the VIC, floor -1. Opening hours, Monday through Friday from 12 noon to 7 p.m. Access to the Commissary is limited to holders of an access card validated for Commissary access.

31. Any questions in connection with the issuing of commissary access cards should be directed to the registration desk. For more information regarding Commissary purchases, please contact the Customer Information Desk (extension 22569).

Postal services

32. A post office, on the first floor of the C-building, provides all regular postal services, express mail service and some banking services, Monday through Friday from 8 a.m. to 6 p.m. Other services include express money transfers with Western Union, sale of prepaid telephone cards useable at public telephone booths and some hotel room telephones, packing material (boxes and envelopes), souvenirs from the United Nations Postal Administration and lottery tickets.

33. Telephone cards may be purchased at post offices and tobacco shops (*Tabak-Trafik*) throughout Vienna.

Banking services

34. An Austrian bank with multilingual staff offers full banking services at the VIC. The Bank Austria has a branch on the first floor of the C-building and another at the entrance level of the D-building. Bank services are provided by the Bank Austria on the first floor of the C-building. The opening hours are as follows:

Monday, Tuesday, Wednesday 9 a.m.-3 p.m.
and Friday

Thursday 9 a.m.-5.30 p.m.

International ATM machines are available on the first floor (C0113) and the ground floor (D0E71). Some banking services are also provided from 8.00 a.m. to 5.00 p.m. by the post office on the first floor of the C-building.

Language, currency and credit cards

35. The official language of Austria is German.

36. The currency unit is the euro. The euro is subdivided into cents (100 cents = 1 euro). Most hotels and many restaurants and shops accept internationally recognized credit cards.

37. Bank notes and travellers' cheques may be brought into Austria without restriction; however, as not all currencies are in equal demand, some might not be easily convertible. Departing visitors may take with them any foreign and local currency and securities that they brought into the country. It is recommended that visitors keep receipts for major currency exchange transactions in case they need to exchange currency again before leaving the country.

VIC entry for official cars

38. Cars of Permanent Missions registered at the VIC will be able to park as usual. Parking facilities for non-registered cars are not available at the VIC. However, if informed in writing, non-registered cars will be allowed entry via Gate 2 for drop-off and pick-up of passengers. A note verbale requesting car access should be forwarded to the Protocol Office in room M0E 12, e-mail: protocol@unido.org. Vehicle entry permits will be available at the Pass Office at Gate 1 (also refer to document GC.16/INF.1/Add.1, para. 9).

39. Taxis are not permitted to access the premises of the VIC. Should delegates be arriving by taxi, they should arrange to be dropped off at Gate 1 and proceed to the VIC on foot.

40. Participants without access to authorized cars are advised to use the excellent public transportation system, as the VIC is located directly next to the underground station "Kaisermühlen — Vienna International Centre" on the U1 line.

Medical services

41. For emergencies, call 22222. Medical attention is available in the clinics operated by the Joint Medical Service on the seventh floor of the F-building (extensions 22223 and 22225). The clinics are open on weekdays from 8.30 a.m. to 4.30 p.m. (Thursdays to 3 p.m.). For emergencies, the clinics are open anytime during regular office hours (at other times, please apply to the Security Duty Room (F0E21, extensions 99 or 3903).

42. A pharmacy is located next to the clinics which is open on weekdays from 10 a.m. to 5 p.m.

Security advice

43. Participants are advised not to leave briefcases and other personal items unattended. *Suspicious objects should be reported to security immediately.*

Lost and found

44. During the Conference, a lost and found office will operate on the ground floor of the F-building, room F0E21.

Catering services

45. The M-building catering services are as follows:

Coffee corner on ground floor:

Monday-Thursday, 9 a.m.-6 p.m.

Friday, 9 a.m.-2 p.m.

Coffee corner on first floor:

Monday-Thursday, 9 a.m.-6 p.m.

Friday, 9 a.m.-2 p.m.

Coffee corner on second floor:

Monday-Thursday, 9 a.m.-6 p.m.

Friday, 9 a.m.-2 p.m.

46. In addition to facilities in the M-building, catering services located in the F-building on the entrance level will be in operation with opening hours as follows:

VIC Cafeteria:

Monday-Friday,

Breakfast Time 07:30-10:00 a.m.

Lunch Time 11:30 a.m.-2:30p.m.

VIC Restaurant:

Monday-Friday, 11.30 a.m.-2.30 p.m.

(for table reservations, call 26060-4877)

VIC Cocktail lounge:

Monday-Thursday, 11.30 a.m.-7.30 p.m.

Friday, 4.30 p.m.-8 p.m.

47. Luncheons in private dining rooms and receptions can be arranged through the VIC Catering Service (extension 4875).

Travel services

48. The travel agency Carlson Wagonlit Travel is available to participants requiring assistance with such matters as travel, sightseeing, car rental and excursions. The office of Carlson Wagonlit Travel is located in the F-building on the ground floor. It is open on weekdays from 8.30 a.m. to 5 p.m. (American Express is located in the C-building on the ground floor. It is open on weekdays from 8.30 a.m. to 5.30 p.m.

Smoking

49. Smoking is not permitted in the VIC except in specially designated areas. Smoking is not permitted in conference and meeting rooms.

Cellular telephones and computers

50. The use of cellular telephones and laptop computers during meetings can be disruptive and can disturb the infrared transmission of interpretation equipment. Participants are requested to ensure that such equipment is switched off during meetings.

Cloakroom

51. Delegates are kindly requested to leave their coats in the cloakroom on the ground floor of the M-building.

UNIDO telephone number

52. Telephone number — (00 43 1) 26026 0.

Advisory for participants when outside the VIC

53. Participants should exercise caution at all times, particularly when visiting areas outside the VIC. Due to an increasing number of criminal incidents, participants are especially reminded of the need to be aware of their surroundings. In particular, if approached by strangers claiming to be police officers, it is recommended that participants request to see the individual's official identification card and police badge.

For further information refer to document GC.16/INF/1 "Advance information for participants".



General Conference, 16th session

30 November-4 December 2015

General Conference

16th Session

30 November - 4 December 2015, Vienna, Austria



MOE

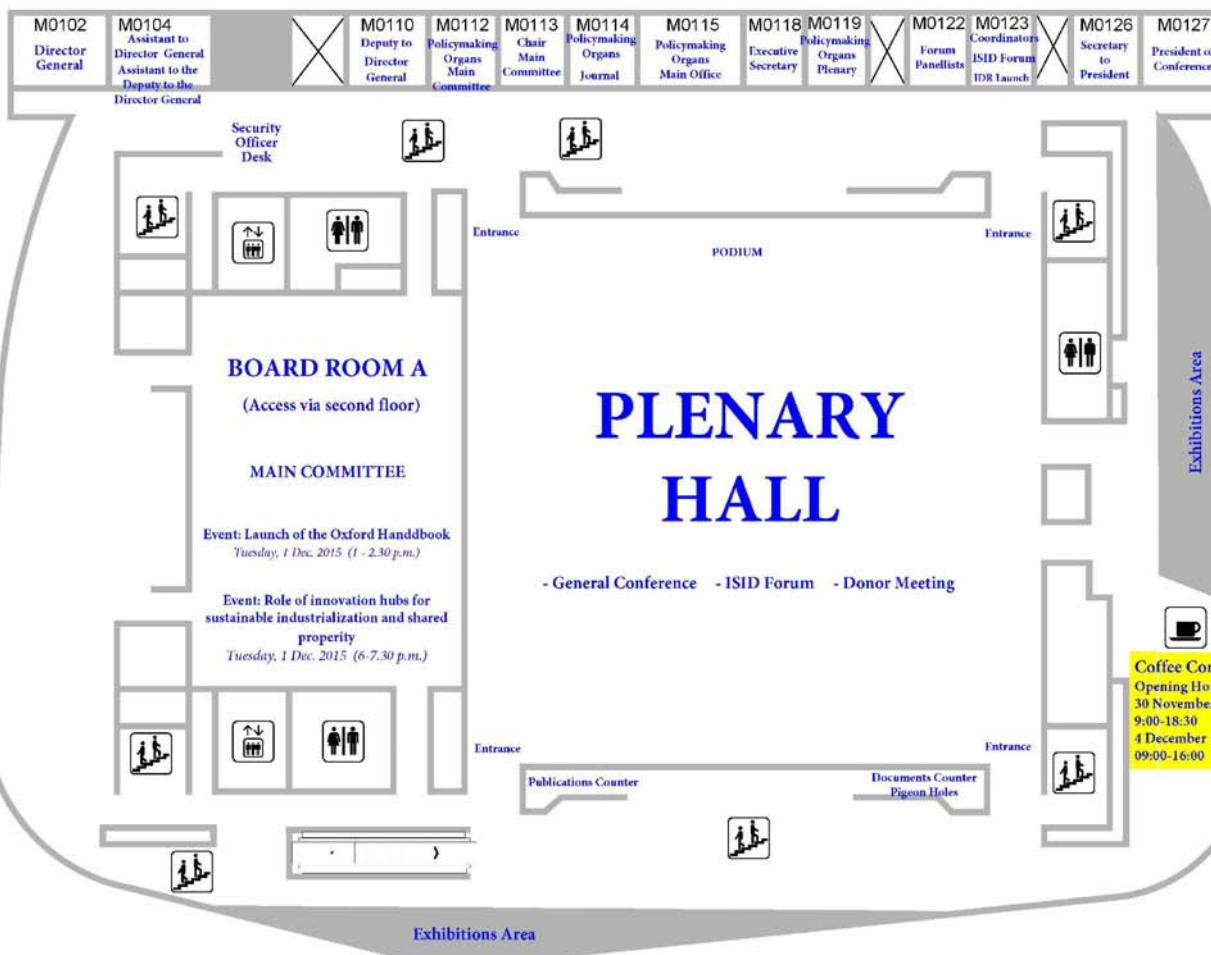


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General Conference

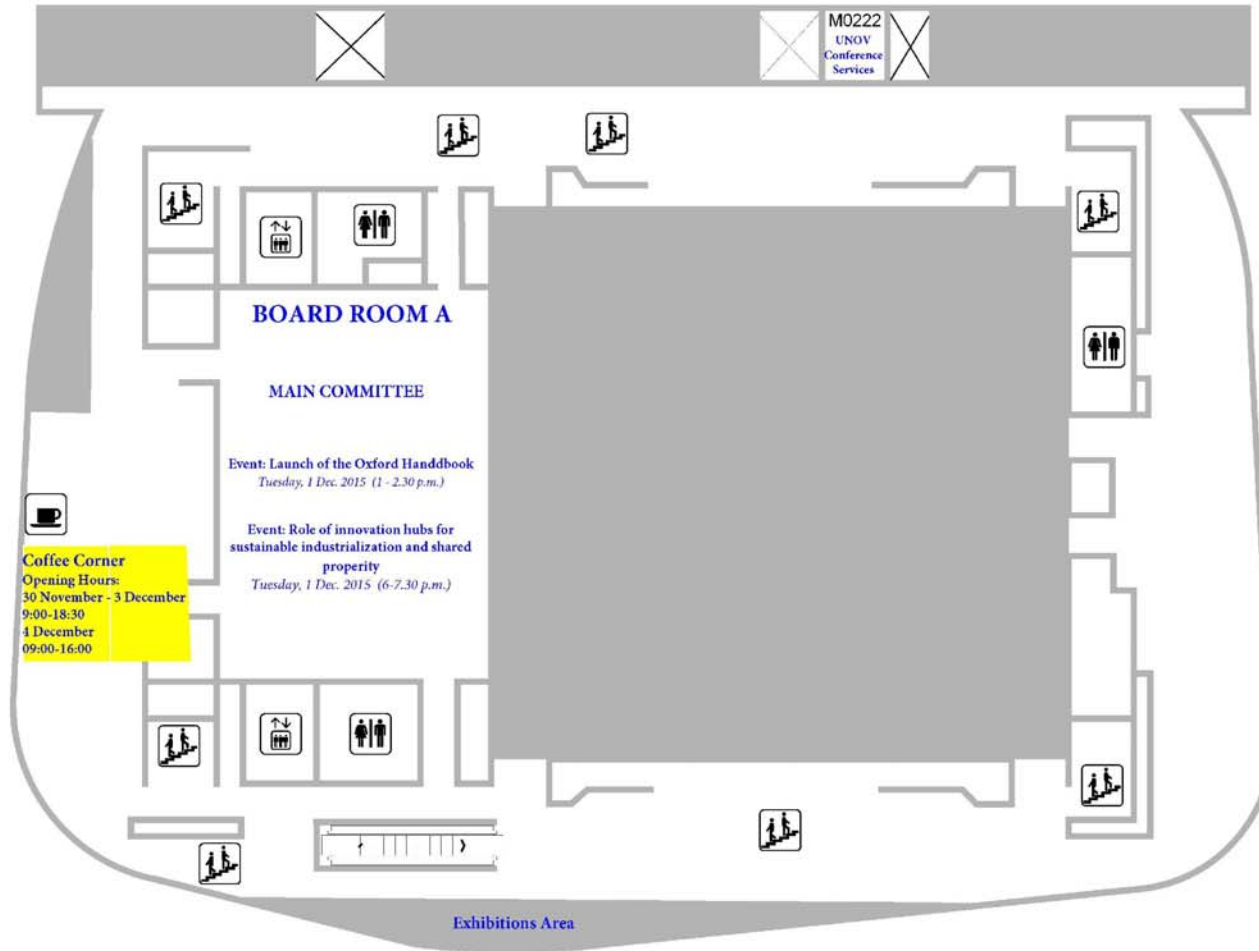
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M02