

GC.1/Dec.41 GUIDELINES FOR THE RELATIONSHIP OF UNIDO WITH INTERGOVERNMENTAL,
GOVERNMENTAL, NON-GOVERNMENTAL AND OTHER ORGANIZATIONS

The General Conference recalled that Article 19 of the Constitution foresees that the Conference shall issue guidelines, according to which the Director-General, with the approval of the Industrial Development Board, may enter into agreements or establish appropriate relations with certain organizations and decided to issue the guidelines annexed to the present decision.

9th plenary meeting
12 December 1985

Annex

GUIDELINES REGARDING RELATIONSHIP AGREEMENTS WITH ORGANIZATIONS OF THE UNITED NATIONS SYSTEM OTHER THAN THE UNITED NATIONS, AND WITH OTHER INTERGOVERNMENTAL AND GOVERNMENTAL ORGANIZATIONS, AND REGARDING APPROPRIATE RELATIONS WITH NON-GOVERNMENTAL AND OTHER ORGANIZATIONS

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A. AGREEMENTS WITH ORGANIZATIONS OF THE UNITED NATIONS SYSTEM OTHER THAN THE UNITED NATIONS, AND WITH OTHER INTERGOVERNMENTAL AND GOVERNMENTAL ORGANIZATIONS		
1. <u>Agreements with organizations of the United Nations system other than the United Nations</u>		

1. UNIDO shall in implementing its mandate co-operate with the specialized agencies and other organizations of the United Nations system. This co-operation shall be based on agreements concluded separately with each of the agencies and organizations keeping in mind the need to continue the established and mutually satisfactory practice of close collaboration. These agreements shall provide a basis for, inter alia:

- (a) Exchange of information on ongoing and planned activities;
- (b) Co-ordination and co-operation, including joint action, in the planning and implementation of technical assistance programmes, studies, research and other activities;
- (c) Reciprocal representation in meetings of appropriate bodies;
- (d) Minimizing duplication of activities or programmes.

2. Pending the conclusion of new agreements, UNIDO shall continue to abide by the provisions contained in the agreements previously concluded with UNIDO, prior to its conversion.

Procedure for the conclusion of agreements

3. The Director-General shall present the draft texts of agreements with other organizations of the United Nations system to the Industrial Development Board for its approval.

Report by the Director-General

4. The Director-General shall report to the General Conference at each regular session on any agreements with other organizations of the United Nations system entered into by him on behalf of the Organization since the preceding regular session.

2. Agreements with intergovernmental and governmental organizations not in the United Nations system

5. General principles: Agreements shall be concluded with intergovernmental or governmental organizations with a view to:

(a) Providing a basis for co-operation between UNIDO and the intergovernmental or governmental organizations;

(b) Making them eligible, as appropriate, for participation in the deliberations of the Conference and the Board in accordance with the rules of procedure of the two organs.

6. The following criteria should be fulfilled by intergovernmental or governmental organizations, with which UNIDO may enter into agreements:

(a) The intergovernmental or governmental organization shall be actively involved in one or more aspects of the activities of UNIDO;

(b) It must be willing to make an effective contribution towards the realization of the mandate of UNIDO in conformity with the principles of the Constitution;

(c) The membership of an intergovernmental organization shall consist of States Members of the United Nations or of a specialized agency or of the International Atomic Energy Agency. In the case of a governmental organization the State in question must be a Member of UNIDO.

7. Intergovernmental or governmental organizations shall be expected to:

(a) Keep UNIDO informed of such of their development activities as are relevant to the programmes of UNIDO, and of the types of services they provide;

(b) Act as a channel of communication with their member Governments and to inform their member Governments about those UNIDO programmes and activities relevant to them;

(c) Assist, where appropriate and when mutually agreed, in the implementation of the programmes of UNIDO, including the preparation of studies and surveys;

(d) Inform UNIDO of items relating to the programmes of UNIDO on the agenda of their meetings.

Procedure for the conclusion of agreements

8. The Director-General shall circulate information on intergovernmental and governmental organizations that have expressed the wish to enter into agreements with UNIDO among the members of the Board. This information shall be provided on the following:

(a) Name of the organization in English or French as well as in any other existing translation to other languages of the Board;

(b) Statutes of the organization in English or French as well as in any other existing translation to other languages of the Board;

(c) Background history;

(d) Detailed statement of purpose;

(e) Report on activities, in particular those which would be in support of UNIDO and contribute towards the accomplishment of its tasks;

(f) Administrative structure;

(g) Membership;

(h) Finance;

(i) Relations with other intergovernmental and governmental organizations;

(j) Relations with international non-governmental organizations;

(k) Full address of headquarters and regional offices, if any;

(l) Name of officer who will maintain liaison with UNIDO.

9. Upon approval by the Board, the Director-General shall conclude an appropriate relationship agreement with the organization concerned, taking fully into account the provisions of the present guidelines.

Participation of intergovernmental and governmental organizations in the work of the General Conference and of the Industrial Development Board

10. The modalities and the nature of the participation of intergovernmental and governmental organizations in the work of the Conference and of the Board are governed by the relevant provisions of the Constitution of UNIDO and, in particular, by the rules of procedure of the Conference and of the Board.

Review of UNIDO's relations with intergovernmental and governmental organizations

11. The Director-General shall include in his annual reports to the Board information on relevant activities of intergovernmental and governmental organizations and on the status of relations with them. The Director-General shall report to the Conference at each regular session on any agreements with intergovernmental and governmental organizations entered into by him on behalf of the Organization since the preceding regular session.

B. APPROPRIATE RELATIONS WITH INTERNATIONAL AND NATIONAL
NON-GOVERNMENTAL ORGANIZATIONS AND OTHER ORGANIZATIONS
THE WORK OF WHICH IS RELATED TO THAT OF UNIDO

12. General principle: Appropriate relations with international and national non-governmental organizations and other organizations the work of which is related to that of UNIDO, in the sense of Article 19.1 (b) of the Constitution, shall be established to provide a basis for co-operation between UNIDO and the organizations in consultative status and other organizations.

13. Consultative status shall be accorded by the Board in accordance with the present guidelines.

14. The following criteria should apply for granting consultative status to international or national non-governmental organizations (requirements contained in these criteria that relate to international status do not apply to national non-governmental organizations):

(a) International organizations which have not been established by an intergovernmental agreement and national organizations not established by a Government shall be considered as non-governmental organizations for the purposes of the present guidelines, including organizations which accept members designated by governmental authorities, provided such membership does not interfere with the free expression of views by the organization;

(b) The organization normally shall be an international non-governmental organization of world-wide or regional scope. Consultative status also may be granted to a national non-governmental organization if the activities of the national organization are not covered by an international non-governmental organization already in consultative status with UNIDO and if the national organization has special competence on which UNIDO wishes to draw. In the case of national organizations, the Director-General, pursuant to Article 19.1 (b) of the Constitution of UNIDO, shall first consult with the Governments concerned;

(c) The aims and purposes of the organization must be in conformity with the spirit, purposes and principles of the Constitution of UNIDO;

(d) The organization must be actively concerned with areas falling within the competence of UNIDO and shall have an established record in these areas;

(e) The organization must undertake to support actively the work of UNIDO;

(f) The organization shall be of representative character and of recognized standing, with a policy-making body of international composition, an executive officer and an established headquarters. Its representative shall have the authority to speak for its members who exercise voting rights in relation to the policies or activities of the organization;

(g) Consultative status shall be granted to a larger organization formed by a group of organizations having consultative status with UNIDO only after consultation with these organizations have been held. Consultative status shall not normally be granted to an individual organization which is a member of a larger organization, or a group composed of organizations, which has consultative status.

Application for consultative status

15. Applications shall be addressed to the Director-General at least four months prior to the next scheduled session of the Industrial Development Board in order for them to be considered at that session. In submitting an application an organization seeking consultative status must provide the following information:

(a) The name of the organization in English or French as well as in any other existing translation into other languages of the Board;

(b) Statutes of the organization in English or French as well as in any other existing translation into other languages of the Board, and a list of the objectives of the organization;

(c) A summary history of the organization including the date and place of its establishment;

(d) A description of the structure of its administration;

(e) A detailed statement of its activities, particularly those which relate to the work of UNIDO and which would contribute towards the accomplishment of UNIDO's objectives;

(f) Documentation which would establish that the organization is representative of the field in which it operates;

(g) A statement of its relations with the United Nations, its specialized agencies and other intergovernmental organizations;

(h) A description of its relations with other non-governmental organizations;

(i) A detailed statement of current financial income and expenditures, including the sources of financing of its activities;

(j) The full address of its official headquarters and addresses of its regional offices, if any;

(k) The name of its executive head or his accredited representative who would maintain liaison with the Director-General of UNIDO;

(l) In the case of an international non-governmental organization, documentation which would make clear the international character of its membership;

(m) Composition of its policy-making bodies and a description of the categories of membership;

(n) An organization whose membership includes individuals or official bodies that are designated by governmental authorities must submit a list of such members.

16. At any time the organization may be requested by the Director-General to provide further information on the points referred to in the foregoing paragraph.

Procedure for granting consultative status

17. The Director-General shall circulate information on organizations seeking consultative status among the members of the Board. The Board shall establish appropriate procedures for reviewing applications. The decision of the Board to approve, reject or postpone a decision on the application of a non-governmental organization shall be communicated to the applying organization.

Participation in the work of the General Conference and of the Industrial Development Board

18. The modalities and the nature of the participation of international and national non-governmental organizations in the work of the Conference and of the Board are governed by the relevant provisions of the Constitution of UNIDO and, in particular, by the rules of procedure of the Conference and of the Board.

Report by the Director-General

19. The Director-General shall report to the Conference at each regular session on any consultative relations established since the preceding regular session.

Review of consultative relations

20. (a) The Board shall at least every four years review the list of organizations approved for consultative status;

(b) The Board may in reviewing the list conclude that an organization in consultative status, which has not shown interest and goodwill in co-operating with UNIDO during a period of three years, may be deemed not to have sufficient interest to warrant the continuance of such a relationship.

Suspension and withdrawal of consultative status

21. The Board, upon recommendation of the Director-General, may suspend the consultative status or withdraw such status when an organization no longer lives up to the criteria applied in the establishment of participating relations, or when such action is appropriate in the light of a change in the activities or programmes of UNIDO.